

6 TENDER REPORT CONTRACT NO. 18/31 COMELY BANKS SPORTS PAVILION DESIGN SERVICES

FILE REFERENCE INT1870351

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR Walter Carmignani

RECOMMENDATION

That:

1. The tender for Contract No. 18/31 - Comely Banks Sports Pavilion - Design Services, inclusive of Superintendent Services, submitted by Cohen Leigh Architects for the contract sum of \$232,230 (excl. GST) be accepted;
2. Common seal is affixed to the relevant contract documents; and
3. Unsuccessful tenderers are advised accordingly.

Attachments

- 1 Confidential Memorandum, circulated to Councillors only 3 Pages

EXECUTIVE SUMMARY

This report provides consideration for the appointment of a principal architect to provide design services, inclusive of the option for superintendent services, for the Comely Banks Sports Pavilion.

Tenders for the Comely Banks Sports Pavilion - Design Services were advertised with a number of tenders received.

Based on the tender assessment, it is considered that the tender submitted by Cohen Leigh Architects which includes the option for the Superintendent Services provides best value for money for Council.

BACKGROUND

The proposed new sporting facility pavilion is to be located at the new sporting precinct to be known as Comely Banks Recreation Reserve, 125 Bridge Road, Officer. The recreation reserve is located beside the Bridgewater Primary School.

The new pavilion will provide provisions for football, rugby league, lawn bowling (synthetic surface), cricket, public toilets and other related activities.

Tenders were advertised on Saturday 11 August 2018 with a closing time and date of 2:00pm Tuesday 4 September 2018. Seven (7) organisations provided submissions.

Tenders were checked against a range of non-weighted selection criteria to ensure the viability of the relevant submissions. The criteria comprised of Financial Viability, Insurances, Conditions of Contract, Conflict of Interest, and OHS.

Tenders were also assessed against weighted criteria, such as Compliance with the Specifications, Capability, Relevant Experience and Performance, Project Program, Quality System, and Customer Service.

It is recommended that the tender submitted by Cohen Leigh Architects which includes the option for the Superintendent Services provides best value for money for Council. Rates were also obtained for additional services that maybe required being: Landscape, Land Surveyor and Geotechnical.

POLICY IMPLICATIONS

Nil

RELEVANCE TO COUNCIL PLAN

- 1 Our people
 - 1.5 Variety of recreation and leisure opportunities
 - 1.5.1 Provide active and passive recreation facilities to meet the needs of residents
 - 1.5.2 Increase opportunities for residents to participate in a range of sport, recreation and leisure activities
- 2 Our community
 - 2.1 Our diverse community requirements met
 - 2.1.4 Plan for the provision of facilities to service and support the changing community
- 3 Our Environment
 - 3.1 Provision and maintenance of assets on a lifecycle basis
 - 3.1.3 Provide accessible facilities to meet identified community needs

CONSULTATION/COMMUNICATION

Throughout the Masterplan creation phase of the overall project, with no user groups currently established, consultation has been undertaken with AFL Victoria and their South East Region and Cricket Victoria. Various standards that are also applicable to the design layout where also taken into consideration.

At Council's General Council meeting 18 June 2018, Council resolved to appoint Sport Eng. Pty Ltd to undertake the detailed design of the reserve, which includes determining the exact location of the sports pavilion, geotechnical testing, reserve services provisions, etc. The appointed principal architect will need to work closely with Sport Eng.

FINANCIAL AND RESOURCE IMPLICATIONS

The 2018/19 Capital Works budget for the Comely Banks Recreation Reserve has sufficient funds for the required design consultancy services.

CONCLUSION

It is recommended that Council accept the tender submitted by Cohen Leigh Architects for Contract No. 18/31 Comely Banks Sports Pavilion - Design Services, inclusive of Superintendent Services, for the contract sum of \$232,230 (excl. GST).