

6 CONTRACT - 18/16 - PROVISION OF TURF MOWING AND ASSOCIATED WORKS FOR SPORTS PLAYING SURFACES

FILE REFERENCE INT1863062

RESPONSIBLE GENERAL MANAGER Michael Ellis

AUTHOR Stephen Mannering

RECOMMENDATION

That:

1. Council accept the tender submitted by Citywide Service Solutions for the Contract - 18/16, the Provision of Turf Mowing and Associated Works for Sports Playing Surfaces (CT 18/16).
2. The common seal of council be affixed to the contract documents, and
3. All tenderers be advised accordingly

Attachments

[1](#) Confidential memorandum detailing tenders received - circulated to councillors only 2 Pages

EXECUTIVE SUMMARY

This report requests the consideration for the appointment of Citywide Service Solutions Pty Ltd, to undertake the provision of turf mowing and associated works for playing surfaces. This includes the six Council maintained recreation reserves incorporating eleven sport-playing surfaces. The contract also provides the provision for future growth.

Tenders commenced advertisements on the 26 May 2018 and closed at 2.00pm 26 June 2018. Council received four tenders, all had the capacity and capability to complete the defined maintenance outlined in the tender documents.

Tenderers were assessed in accordance with the specified criteria including;

- Compliance with the specification
- Capability and capacity to supply the service
- Relevant experience and known past performance
- Quality of service and achievement of delivery of the program
- A comparison of submitted prices and weighted scores resulted in the recommendation for best value for money.

It is recommended that the Contract be offered to Citywide Service Solutions Pty Ltd, to undertake the provision of turf mowing and associated works for sports playing surfaces on the six recreation reserves, which incorporates eleven playing surfaces for an initial term ending the 31st of October 2019 with an extension of up to 6 months at Council's discretion.

BACKGROUND

Council currently directly maintains six recreation reserves incorporating eleven sport-playing surfaces.

Tenders advertised on the 26 May 2018 and closed at 2.00pm 26 June for contractors to undertake provision of turf mowing and associated works for these playing surfaces. At the close of tenders, four tenders were received. These included Citywide Service Solutions Pty Ltd (current Parks and Gardens contractor), Countrywide Turf Solutions Pty Ltd, Depan Group Pty Ltd and LD Total Pty Ltd. All four of the tenderers have adequate capacity and capability to carry out the required service.

Tenders were assessed by the Evaluation Panel comprising of representatives from Operations and Procurement against the specified criteria, and base lump sum and schedules of rates assess to determine best value for money offering.

The offer from Citywide offered the expected total cost as well as best overall value to council. Assessed value of the Contract for Citywide is \$356,520 + GST which includes the base lump sum and an estimate of services to provide on a schedule of rates for the initial contract period. Actual value of the contract will vary based on conditions and the resulting requirements for service and treatments.

POLICY IMPLICATIONS

Council has complied with The Local Government Act, where it is a requirement to call tenders prior to entering into any contract in excess of \$150,000 for the supply of services.

The tendering process followed Council's Procurement Policy and tenders were assessed accordingly.

RELEVANCE TO COUNCIL PLAN

The Council Plan supports programs and activities that promote, develop and improve the wellbeing of our growing communities.

1.5.2 Increase opportunities for residents to participate in a range of sport, recreation and leisure activities.

CONSULTATION/COMMUNICATION

Consultation was undertaken with:

- Council's Active Communities Business Unit; and
- Independent maintenance specification report by Tim Fankhauser Agronomist, AGCSATech

FINANCIAL AND RESOURCE IMPLICATIONS

There is adequate funding in Council's budgeted allocation for recreation reserve maintenance to cover the cost of this Contract and other anticipated expenses.

CONCLUSION

That the tender from Citywide Service Solution Pty Ltd, for the delivery of Council's Provision of Turf Mowing and Associated Works for Sports Playing Surfaces be accepted for an initial term to end on the 31st October 2019, with an option to extend by up to 6 months. This will allow the completion date to coincide with the end of our main Parks and Gardens Maintenance Contract.