

## **4 COUNCIL MEETING CYCLE**

FILE REFERENCE INT1773704

RESPONSIBLE GENERAL MANAGER Derek Madden

AUTHOR Doug Evans

### **RECOMMENDATION**

That:

**1. Meetings for the balance of 2017 be held as follows**

7pm Monday 20 November, Council Meeting  
 7pm Monday 4 December Town Planning Committee Meeting, and  
 7pm Monday 11 December Council Meeting.

**2. the following meeting timetable for 2018 be adopted with all meetings to commence at 7pm unless otherwise notified**

<b>Town Planning Committee</b>	<b>Council</b>
January no meeting	22 January
5 February	19 February
5 March	19 March
2 April No meeting (Easter Monday)	16 April
7 May	21 May
4 June	18 June
2 July	16 July
6 August	20 August
3 September	17 September
1 October	15 October
November - no meeting	Statutory Council Meeting 12 November
	19 November
3 December	10 December

### **Attachments**

Nil

### **EXECUTIVE SUMMARY**

To consider a schedule of meetings for the forthcoming year.

### **BACKGROUND**

Council needs to set a schedule of meetings for the balance of 2016 and for 2017.

It is recommended that the same meeting and briefing protocol of convening a Town Planning Committee meeting on the first Monday of each month and a General Council meeting on the third Monday of each month with briefing sessions only on the alternate Mondays be continued for the coming year.

Council has previously resolved to hold several Council meetings at locations away from the Civic Shire Office. It is suggested that this matter be deferred at this stage due to the ongoing review of the potential for webcasting of Council Meeting that may necessitate all meeting being held at the Civic Centre. Once the issue of webcasting and the form that this may take Council can review this matter.

## **CONCLUSION**

It is appropriate for Council to settle on a preferred Meeting and Briefing cycle for 2017 and it is recommended that the same meeting and briefing protocol adopted by the previous Council be continued.