

6.2.8 CT 23-000018 Provision of Turf Mowing and Associated Works for Sports Playing Surfaces 2024-2027

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Recommendation(s)

That Council Enter a three-year contract with Citywide for the provision of turf mowing and associated works for sports playing surfaces, with the option to extend the agreement for two further periods of up to three years each.

Attachments

1. Tender Evaluation Report [6.2.8.1 - 8 pages]

Executive Summary

This report outlines the tender process for selecting a preferred supplier for turf mowing and associated works for sports fields in Cardinia. The current open space maintenance contract with Citywide is set to expire in March 2024, prompting a redesign of the contract model to award separate contracts for different aspects of the service. The contract encompasses turf maintenance, irrigation systems, rubbish removal, and litter clearing for an initial three-year period, with possible extensions.

Six conforming submissions were received and evaluated independently by the panel members. The top two tenderers were invited for interviews, after which the evaluation panel determined that re-scoring was unnecessary. Citywide Service Solutions, the incumbent provider, demonstrated a strong understanding of the requirements and resources needed for the job. The panel confidently recommends them based on their proven performance and submitted content.

Background

In 2020, Council entered an open space maintenance contract with Citywide, which is scheduled to expire on March 2nd, 2024.

The current open space maintenance contract model was redesigned, and a decision was made to award separate contracts to manage different portions of the service. This report relates to the tender process undertaken to select preferred suppliers of the turf mowing and associated works for sports fields.

The contract includes the maintenance of turf in playing surfaces, irrigation systems, removal of dumped rubbish and the clearing of litter and sharps for a three-year initial period, commencing 4th March 2024 together with Council's option to extend the contract for two further periods of up to three years each.

Six submissions, that were all conforming, were received.

Tender Process

All tenders were assessed and scored by each panel member independently using a set criteria, with a subsequent meeting held to discuss submissions and determine consensus scores for each tenderer.

A shortlist was agreed upon by the evaluation panel, and the top ranking two tenderers were invited for interviews and to provide some clarification on their submissions. After each interview, the evaluation panel discussed the presentations and agreed that re-scoring evaluation criteria was not necessary.

Recommended Tenderer

Citywide Service Solutions, who are the incumbent provider for the maintenance and servicing of the playing surfaces across the Shire, have provided a satisfactory service under their current contract. They have a good understanding of the requirements and resources required for these works and have kept the maintained grounds in good condition. The evaluation panel agreed that Citywide Service Solutions Pty Ltd would be able to successfully complete the new contract works in the same manner, drawing on their past performance and the content of their submission.

Policy Implications

The tender process adhered to the principles of best practice for procurement, including value for money, sustainability, open and fair competition, accountability, risk management, probity and transparency.

Relevance to Council Plan

2.1 We support the creation of liveable spaces and places

2.1.2 Plan and maintain safe, inclusive, and connected open spaces, places, and active travel routes.

5.1 We practise responsible leadership

5.1.4 Maximise value for our community through efficient service delivery, innovation, strategic partnerships, and advocacy.

Climate Emergency Consideration

Nil

Consultation/Communication

Nil

Financial and Resource Implications

The recommended tenderer's price is within budget and in the expected tender range.

Conclusion

The tender process for turf mowing and associated sports field works in Cardinia has returned a clear outcome. Citywide Service Solutions is the preferred tenderer, benefiting from their successful track record as the current provider. Their demonstrated expertise and understanding of the requirements position them well for continuing with the maintenance of our playing surfaces. Their pricing aligns with budgetary expectations.