

6.2.2 Declaration of Special Charge Scheme - Sealing the Hills - Naughton Street (Cockatoo) Catchment

Responsible GM:	Peter Benazic
Author:	Nicole Alvares

Recommendation(s)

That Council:

- 1. Notes that following the issue of the notice of decision by Council to declare a special charge scheme on 11 April 2022, to part fund the construction of Naughton Street and Carawa Street, Cockatoo, only one written submission in support was received within the prescribed 28-day submission period following advertising this decision. Details of the submissions are outlined in attachment 5 to this report.
- 2. That a special charge in accordance with Section 163 of the Local Government, 1989 (the Act) be declared as follows:
 - a. A special charge is declared for a period until the works have been completed and the scheme finalised.
 - b. The special charge be declared for the purposes of defraying any expenses incurred by Council in relation to the construction of Naughton Street and Carawa Street, Cockatoo including sealed road pavement, kerb & channel and associated drainage and incidental works. Council considers that these works will be of special benefit to those persons required to pay the special charge, (and who are described in succeeding parts of this resolution).
 - c. The special benefit accruing to those properties to be levied is considered to include improved access, improved amenity and appearance, improved roadside drainage, reduced mud and dust, reduced erosion, and lessened nuisance.
 - d. The following be specified as the area for which the special charge is declared:
 - i. All those properties described in attachment 4 of this report and as highlighted on the plan included as attachment 2.
 - e. The following be specified as the land in relation to which the special charge is declared:
 - i. All properties described in attachment 4 of this declaration.
 - f. The following be specified as the criteria which form the basis of the special charge so declared:
 - i. Those properties fronting, abutting or adjacent to the works.
 - g. The following be specified as the manner in which the special charge so declared will be assessed and levied:
 - i. Existing lots, either developed or vacant, that gain, or will gain, primary (vehicular) access from a road being constructed would generally be required to contribute one benefit unit.
 - ii. Existing lots, either developed or vacant, with side or rear abuttal to a road being constructed would generally be required to contribute one half benefit unit.
 - iii. Existing lots, either developed or vacant, that gain, or will gain, primary access and also have side or rear abuttal to roads being constructed would generally be required to contribute one benefit unit.
 - iv. Existing lots that have the potential to be further subdivided or developed may be allocated a multiple development benefit unit charge.



- v. The special charge will be levied by sending a notice to the person who is liable to pay, pursuant to Section 163 (4) of the Local Government Act, 1989.
- h. The total cost of the works is the amount shown in attachment 4 of this report estimated at \$1,930,000.
- i. The total amount of the special charge to be levied is the amount shown in attachment 4 of this report estimated at \$388,500.
- j. Having regard to the proceeding parts of this resolution but subject to Sections 166(1) and 167(6) of the Local Government Act, 1989, it is recorded that:
 - i. The owners of the land described in columns A and B of the table in attachment 4 are estimated liable for the respective amounts set out in column F of the table in attachment 4 and;
 - ii. Such owners may, subject to any further resolution of Council pay the special charge in the following manner:
 - The charge will become due and payable within one month of the issue of the notice requesting payment pursuant to Section 167(3) of the Local Government Act, 1989.
 - The charge may be paid by:
 - Lump sum within one month of the issue of the notice without incurring interest, or
 - Quarterly instalments of principal and interest over a period of up to seven years.
 - Interest will not be charged for three months after the issue of the notice provided the person liable makes timely payment in accordance with the payment arrangements that may be agreed on by Council.
 - In accordance with Sections 167(6)(b) and 172 of the Act, the rate of interest which is payable on instalments is set at the 180 day bank bill rate as published in the Australian Financial Review plus one percent and reviewed every three months, (provided that it will not exceed the rate fixed by the Governor in Council by order of the purposes of Section 172(2A) in which case the rate of interest shall be the maximum rate fixed by the Governor in Council by order for the purposes of this section).
- k. There are no incentives for prompt payment, rebates or concessions associated with this special charge.

Attachments

- 1. Scheme process chart [6.2.2.1 1 page]
- 2. Plan of scheme area [6.2.2.2 1 page]
- 3. Concept construction plans [6.2.2.3 9 pages]
- 4. Apportionment table [6.2.2.4 2 pages]
- 5. CONFIDENTIAL Submissions table [6.2.2.5 1 page]

Executive Summary

This report proposes to have a special charge declared to part fund the construction of Naughton Street and Carawa Street, Cockatoo. It follows Council's resolution of 11 April 2022 to communicate its intention to declare a special charge for this purpose.

The Naughton Street, Cockatoo catchment is included in the Australian Government funded Sealing the Hills program. A recent survey of the property owners in the indicated roads in this catchment indicated 93% property owner support to contributing to a scheme from the responses received. Included property owners will receive special benefit as a result of the works including improved resident amenity, reduction in dust and associated health issues,



improved drainage, less wear and tear on vehicles, reduced road maintenance costs and overall improved liveability.

The preliminary estimated cost of the proposed works is \$1,930,000 of which \$388,500 is proposed to be funded via the proposed special charge contribution received from the included property owners. This will leave an approximate balance of \$1,541,500 to be funded from the Australian Government grant.

Property owner contributions have been assessed based on the benefit gained by each existing developed or vacant allotment, capped by Council at \$7,000 per benefit unit, (refer to benefit unit definition below). Councils' special rates and charges policy provides for levies to be paid in quarterly instalments that include principle and interest. For the Sealing the Hills program, it has been decided that a maximum 7-year payment period be adopted. The financial hardship provisions of this policy provide further relief to those owners demonstrating genuine financial hardship.

Following Council's resolution on 11 April 2022, included property owners were notified of the intention to declare a special charge by mail and by advertisement in the Pakenham Gazette and Hills Trader. Only one written submission in support of the scheme was received within the prescribed 28-day submission period. Details of these submissions are outlined in attachment 5 of this report.

Background

The Naughton Street, Cockatoo catchment that includes Naughton Street and Carawa Street, Cockatoo is included for construction in Council's Sealing the Hills program. The properties included are shown on the plan as attachment 2 to this report.

A survey of the property owners within the scheme boundary, (total of 52), was undertaken asking if they were in support of contributing to a special charge scheme at a capped contribution rate of \$7,000 per benefit unit, with a benefit unit being defined as:

- Existing lots, either developed or vacant, that gain, or will gain, primary (vehicular) access from a road being constructed would generally be required to contribute one benefit unit (\$7,000) towards the cost of construction.
- Existing lots, either developed or vacant, with side or rear abuttal to a road being constructed would generally be required to contribute one half benefit unit (\$3,500) towards the cost of construction.
- Existing lots, either developed or vacant, that gain, or will gain, primary access and have side or rear abuttal to roads being constructed would generally be required to contribute one benefit unit (\$7,000) in total
- Existing lots that have the potential to be further subdivided or developed may be allocated a multiple development benefit unit charge.

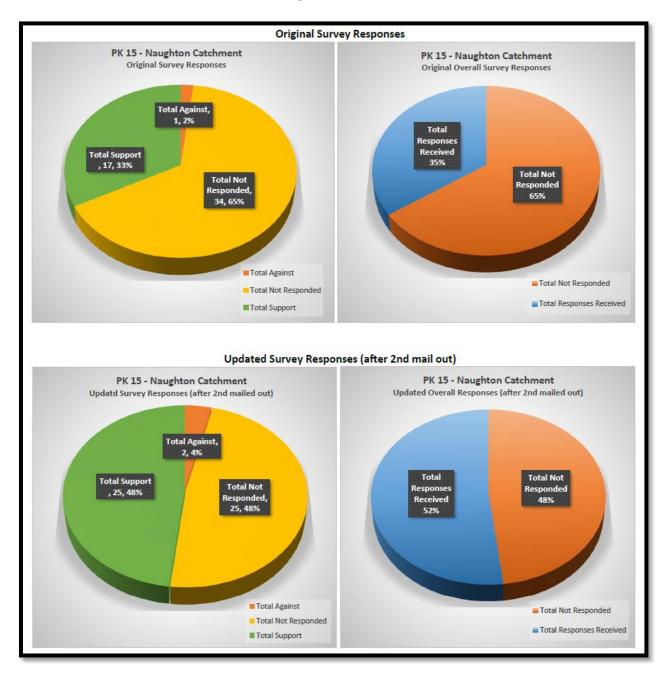
	Number	Percentage
Total no. properties in scheme	52	100%
No. of responses received	27	52%
No. of responses supporting the scheme	25	93%
No. of responses opposing the scheme	2	7%

Table 1.Questionnaire responses



Given the small percentage of survey responses received, additional steps were taken to gather more responses from the property owners that have not previously responded through courtesy text messages and additional mail out.

Below is the statistics graphed out indicating the number and percentage of the original survey responses received with the updated survey responses received after the 2nd mail out. There was an apparent increase in the total responses received ensuring more support for the scheme. Following consideration of the survey responses, a special charge scheme has been prepared to part fund the construction of Naughton Street and Carawa Street, Cockatoo.



Following Council's resolution on 11 April 2022, affected property owners were notified of the intention to declare a special charge scheme.

Council received only one written submission in support of the scheme from property owner on 17 Carawa Steet, Cockatoo. The written submission expressed gratitude and support to the



construction of the proposed road works. Details of the submission are outlined in attachment 5.

Policy Implications

The proposed special charge scheme has been developed in accordance with the provisions of the Local Government Act, Cardinia Councils Special Rate and Charge Policy and the adopted Sealing the Hills program. It is based on community benefit, health, safety, amenity, and property owner support.

Section 163 of the Local Government Act provides that Council may not recover a greater portion of the cost of the works than calculated in accordance with the statutory 'benefit ratio' as set out in the previous notice of decision report presented to Council on 11 April 2022. Given that Council has capped the property owner contribution at \$7,000 per benefit unit, the proposed scheme is compliant.

Relevance to Council Plan

2.1 We support the creation of liveable spaces and places

2.1.5 Upgrade Council's road network to improve safety and connectivity while considering traffic demand and freight transport needs.

Climate Emergency Consideration

The Sealing the Hills program will consider climate emergency reduction measures such as:

- minimising tree removal through innovative road design
- use of LED lighting to reduce energy emissions
- utilising local contractors and local road & drainage construction materials to minimise travel

investigating the reuse and use of recycled road construction materials

Consultation/Communication

A letter was sent mid-January 2022 to the property owners of Naughton Street and Carawa Street, Cockatoo outlining specifics in relation to their inclusion in the Sealing the Hills program and the associated special charge scheme proposal.

A subsequent face to face community consultation session was held at *Cockatoo Community Hall* at the end of March 2022, from 5.00pm to 7.00pm in the evening, to give owners and residents an opportunity to view plans and comment on the proposal. Very few property owners attended for this catchment.

At the start of February 2022 and mid-March 2022, questionnaires were mailed to property owners asking them to indicate their support/opposition to contributing to a special charge scheme at the capped rate of \$7,000 per benefit unit. As outlined above, 27 questionnaire responses from 52 properties were received.

Following the Council resolution on 11 April 2022 where notice of decision was resolved to issue a notice of intention to declare a special charge, property owners were sent a letter and advertisements outlining the proposal placed in the Pakenham Gazette and Hills Trader, providing owners with the opportunity to make a submission or objection within the prescribed 28-day period.

Financial and Resource Implications

The scheme funding arrangements are as outlined in Table 2.



Table 2. Preliminary estimated cost of project

Total estimated cost of scheme	\$1,930,000
Total Council contribution (approx. 80%)	\$1,541,500
Benefiting property owner contribution (approx. 20%)	\$388,500

Note: the estimated project cost includes an allowance of 15% for design, supervision, and administration of the scheme.

The Australian Government \$150m grant will be used to fund Council's contribution.

Property owners will be offered the option of paying their contribution in full, or by quarterly instalments over 7-years. Instalment payments will include principle and interest, with interest calculated at the declaration of the scheme based on Council's borrowing rate at the time plus one percent.

Council will require the first payment, either in full or by instalment to be made within 6months of the practical completion of the works.

Conclusion

That Council proceeds to declare a special charge over the properties listed in attachment 4 to part fund the construction of Naughton Street and Carawa Street, Cockatoo including a sealed road pavement, kerb and channel and associated drainage and ancillary works, generally in accordance with the concept plans included in attachments 3.

Sealing the Hills program Special Charge Scheme process checklist



Special charge scheme projects (Section 163 Local Government Act)

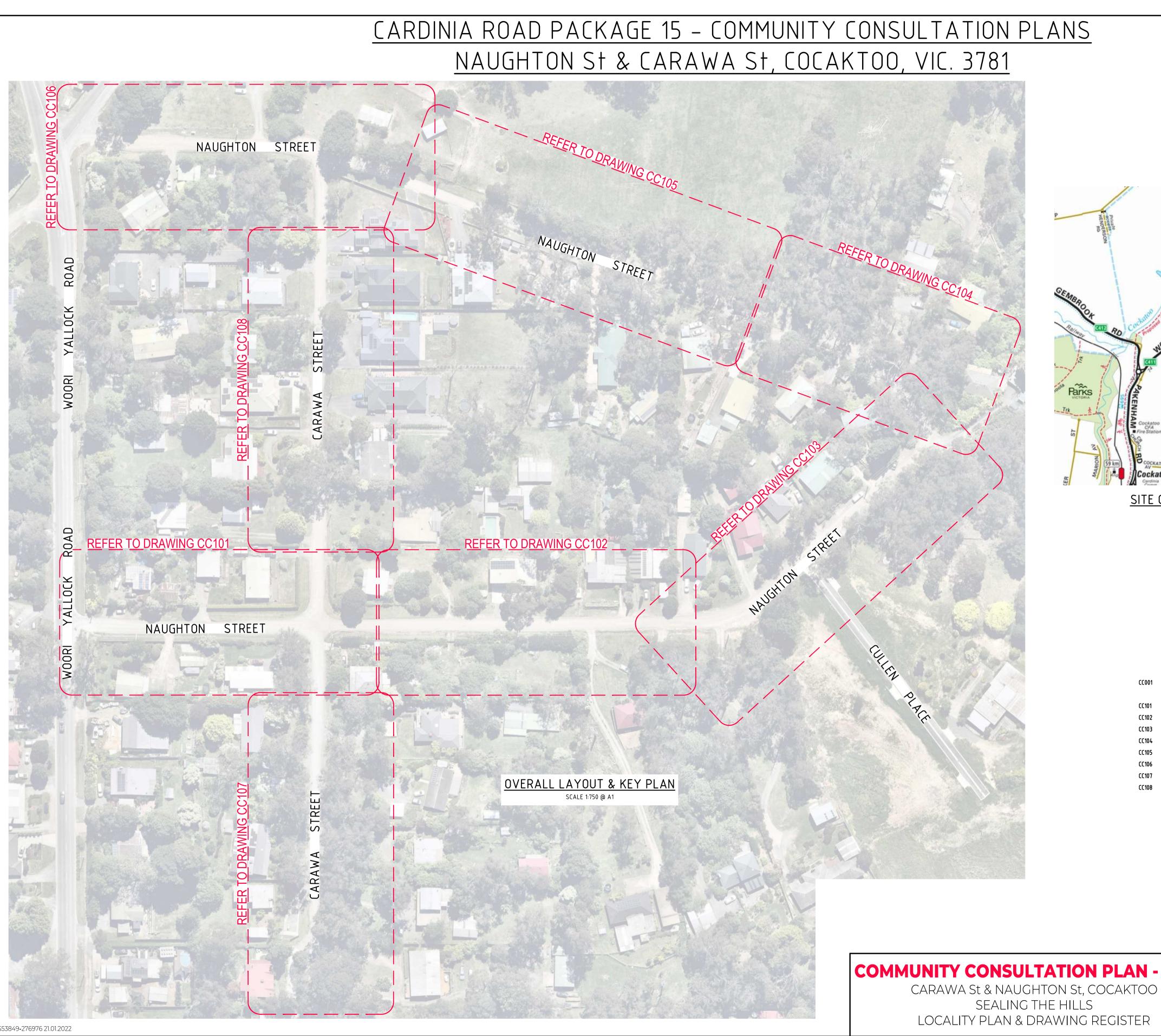
Complete	Stage	Description
\checkmark	Survey of landowners	Initial survey of property owners to assist in determining the need, associated issues and level of support for the proposed works and special rate/charge scheme.
√	Approval to prepare scheme	 Decision made to prepare scheme or to shelve project following consideration of the survey of property owners and feedback from the community. If the decision is that the scheme should proceed, the engineering design is completed, and a detailed estimate and an apportionment of costs are prepared. If a decision is made that the scheme should not proceed based on resident and community feedback, the affected residents are advised accordingly
\checkmark	Intention to declare scheme	Report to Council providing information on proposed scheme including advice of impending advertising of scheme and declaration of charge. Report seeks Council approval by resolution to proceed with process.
~	Advertisement and notification	The proposed scheme is advertised in the local newspaper and all affected property owners are notified by mail of proposed works, costs and contributions. This advertisement and notification indicate Council's intention to <i>declare</i> a scheme in a month's time and seeks submissions from affected property owners. Details of the scheme may be inspected at the shire offices.
\checkmark	Submissions	From the time of advertising, property owners have 28 days (as set down by the Act) to lodge submissions, either in support or opposing the proposed scheme.
	Submissions review panel hearing	A Submissions Review Panel is convened (may be Council Committee or whole Council) and meets to consider submissions. Some submissions are written only. Submitters may also request to be heard before the committee. The panel makes a recommendation to Council regarding the scheme.
	Abandonment of scheme	The panel may recommend to Council that the scheme be abandoned. After considering the panel's report, Council may proceed to abandon the scheme following which property owners are notified and the scheme does not proceed.
✓	Declaration report	 Alternatively, the panel may recommend to Council that the scheme proceed. After considering the panel's report, Council may proceed to <i>declare</i> the charges in accordance with its advertised intent. After this the Finance Manager issues the levy notices and there is a formal charge placed on the property. This is the final step in the process for Council to make a decision on the scheme
×	Appeal	Property owners may lodge an application for review of Council's decision with the Victorian Civil and Administrative Tribunal (VCAT) within one month of issue of the levy notice. An appeal is listed, heard and determined by the tribunal and this process generally takes four to six months. Decisions made by VCAT are binding on all parties.
×	Construction	Council may then proceed to construction. Tenders are invited and a contractor appointed to construct the works. Invoices are issued seeking payment of the declared contribution. Payment may be by instalments or lump sum. The social responsibility provisions of Council's Special Charge Policy provide for those facing financial difficulty.
×	Final cost report	At the completion of the works the scheme is <i>finalised</i> and a report presented to Council.

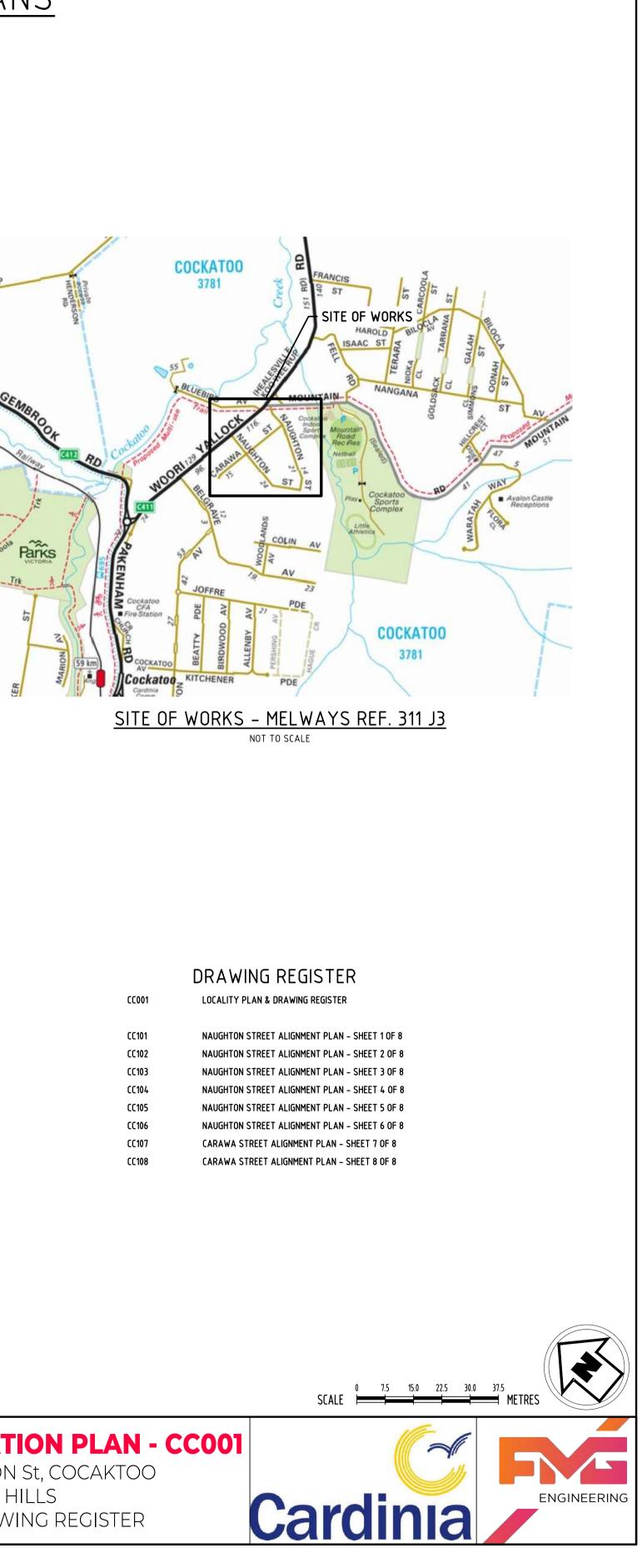
NAUGHTON CATCHMENT - PROPERTIES INCLUDED



CARAWA STREET, NAUGHTON STREET - COCKATOO 3781

Cardinia Shire Council ABN: 32 210 906 807 20 Siding Ave, Officer PO Box 7 Pakenham 3810 (DX 81006) Phone: 1300 787 624 Email: <u>mail@cardinia.vic.gov.au</u> Web: <u>www.cardinia.vic.gov.au</u>

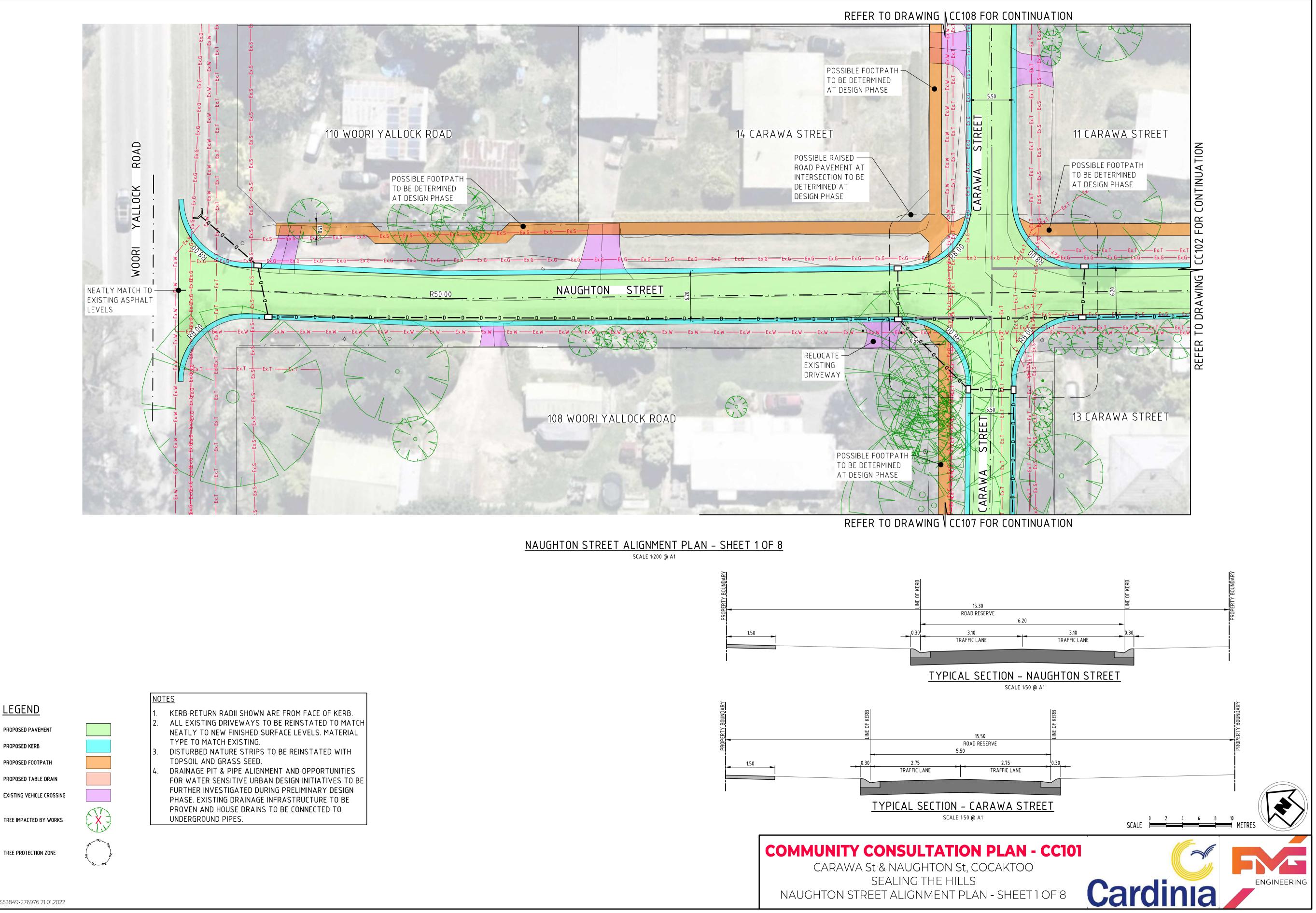




CC001
CC101
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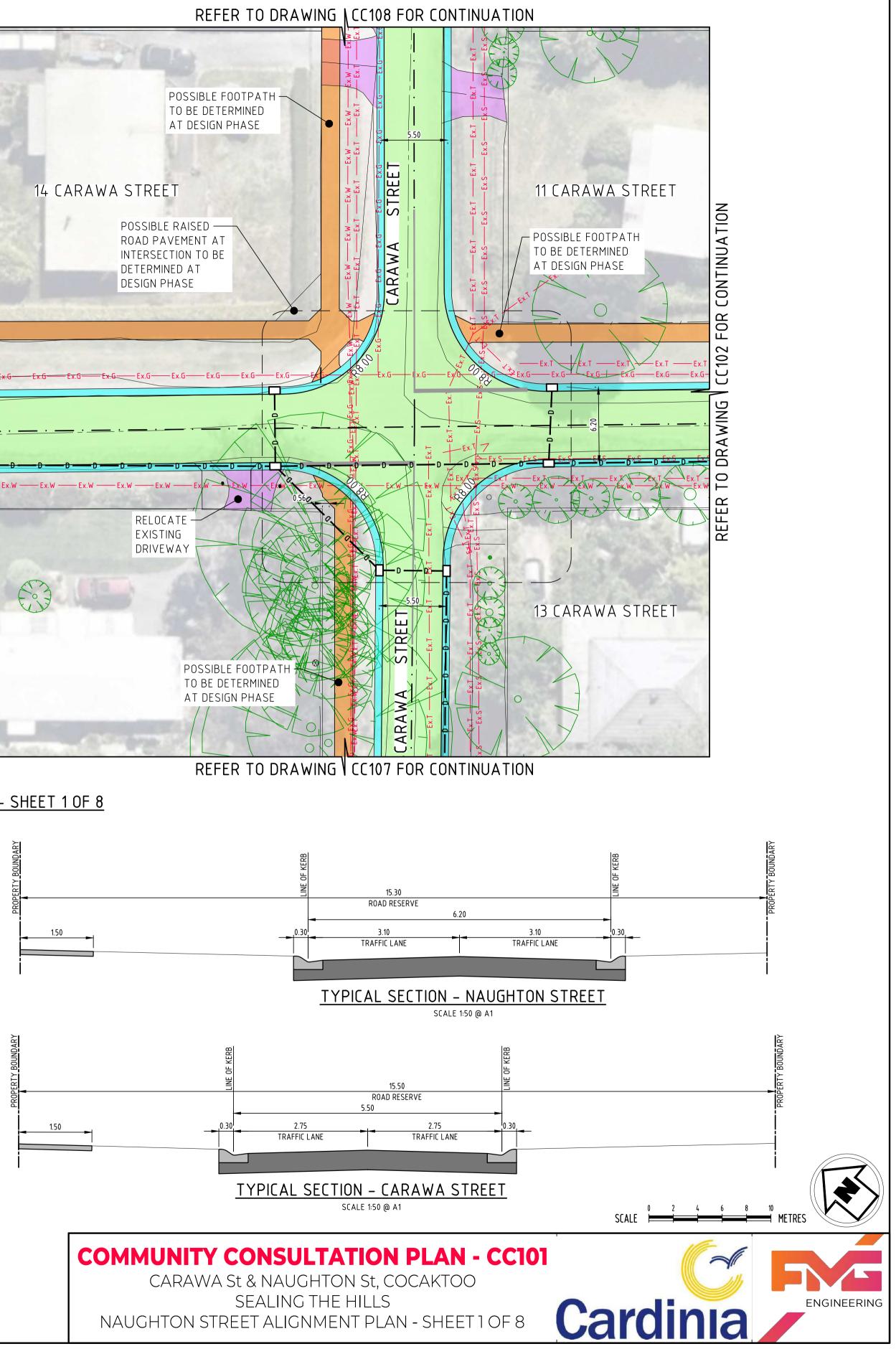
COMMUNITY CONSULTATION PLAN - CC001

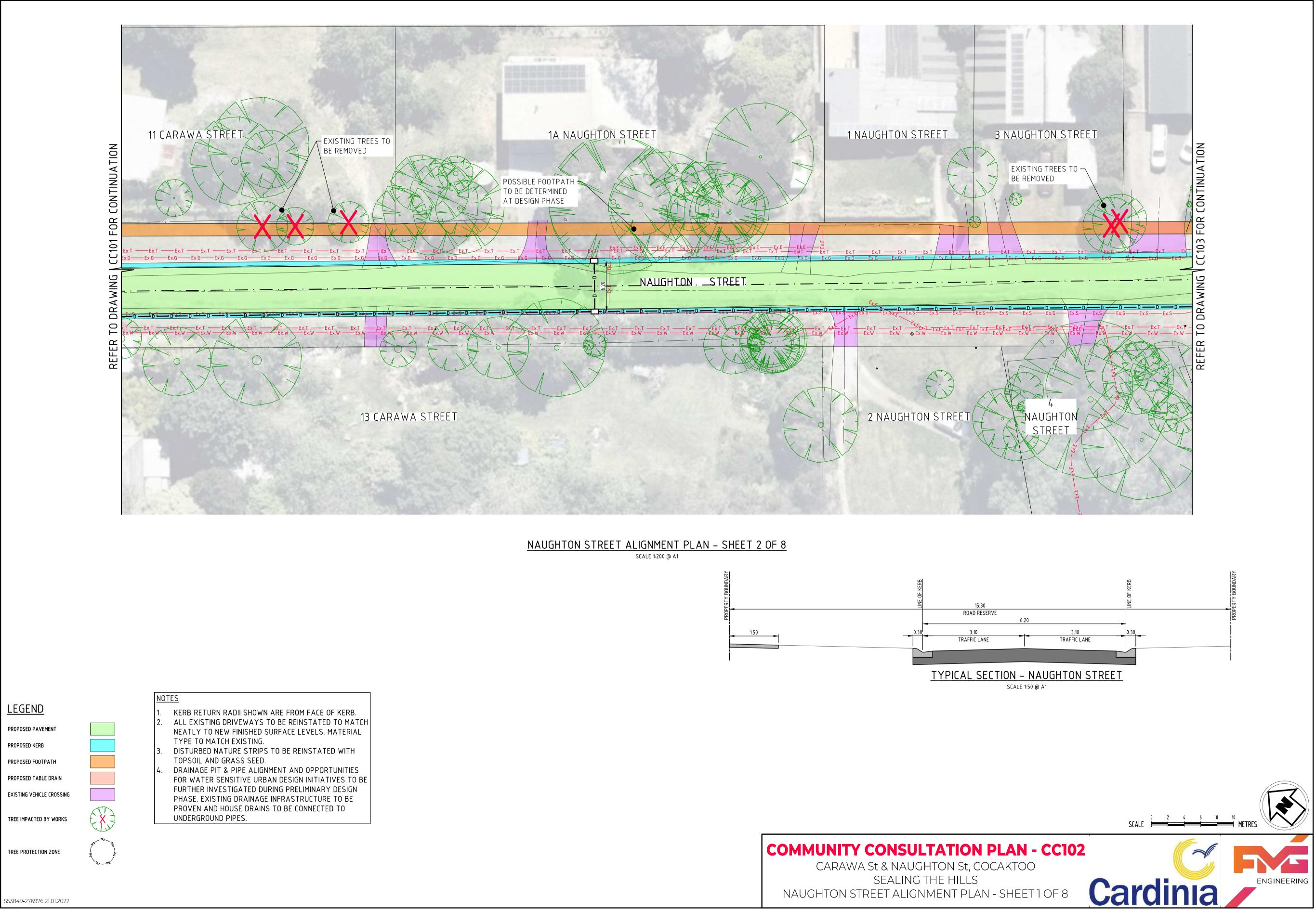
SEALING THE HILLS LOCALITY PLAN & DRAWING REGISTER

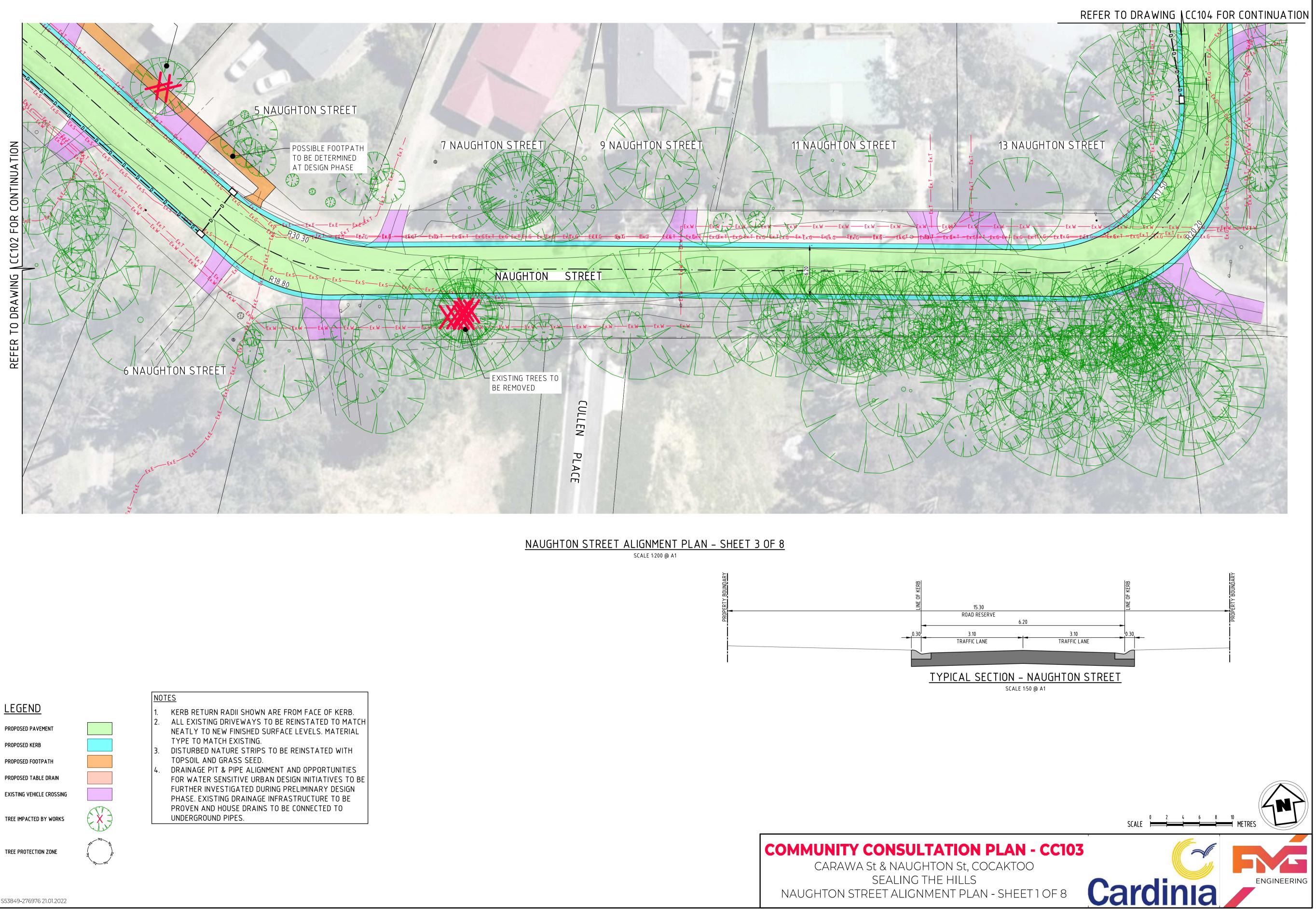


PROPOSED KERB PROPOSED FOOTPATH PROPOSED TABLE DRAIN EXISTING VEHICLE CROSSING

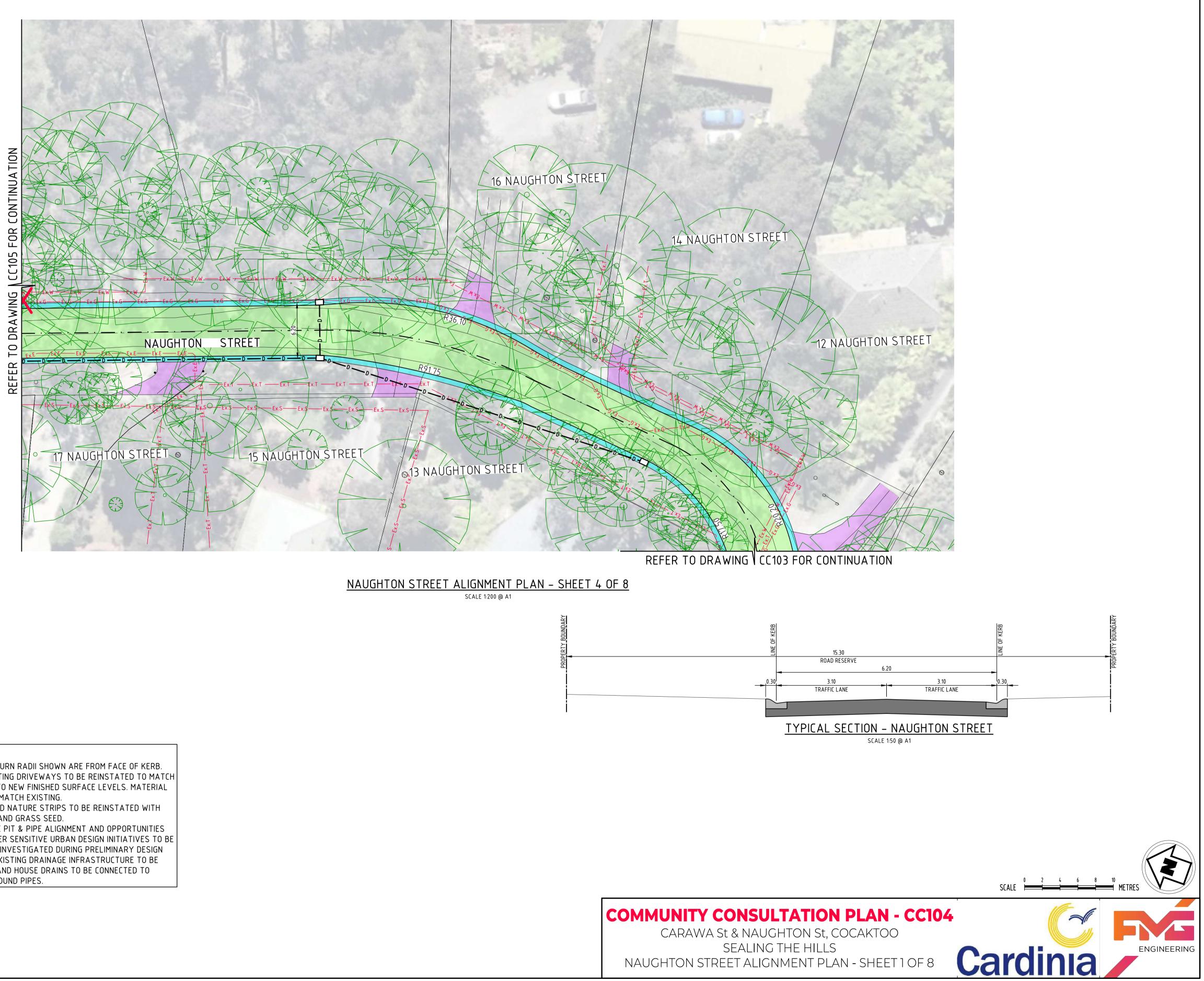
TREE IMPACTED BY WORKS







Ordinary Council Meeting 20 June 2022

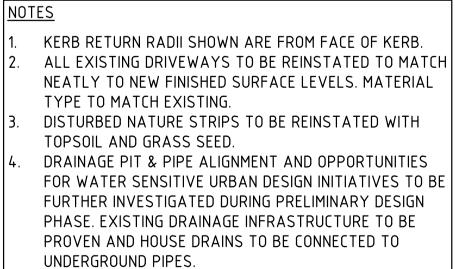




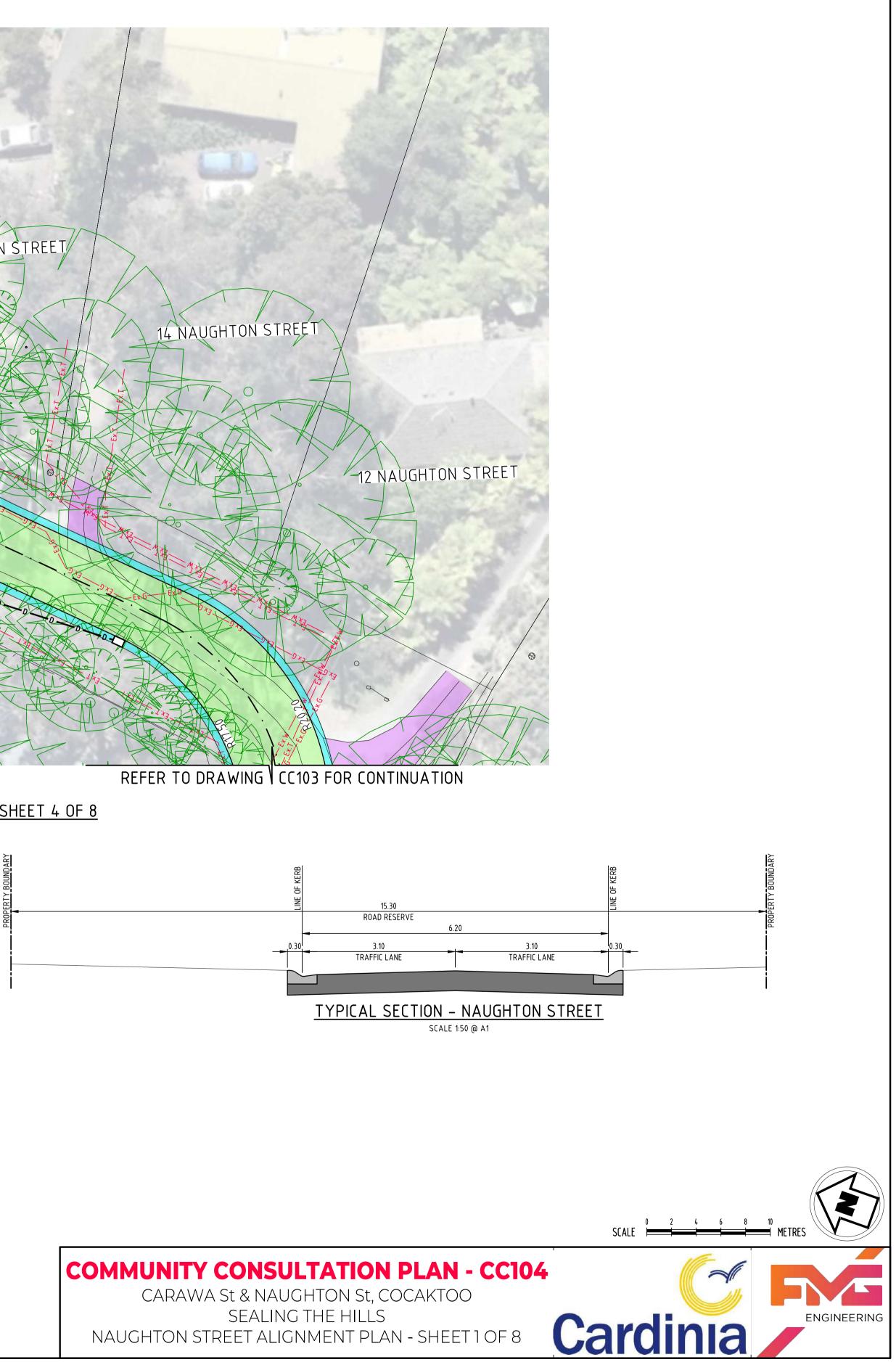


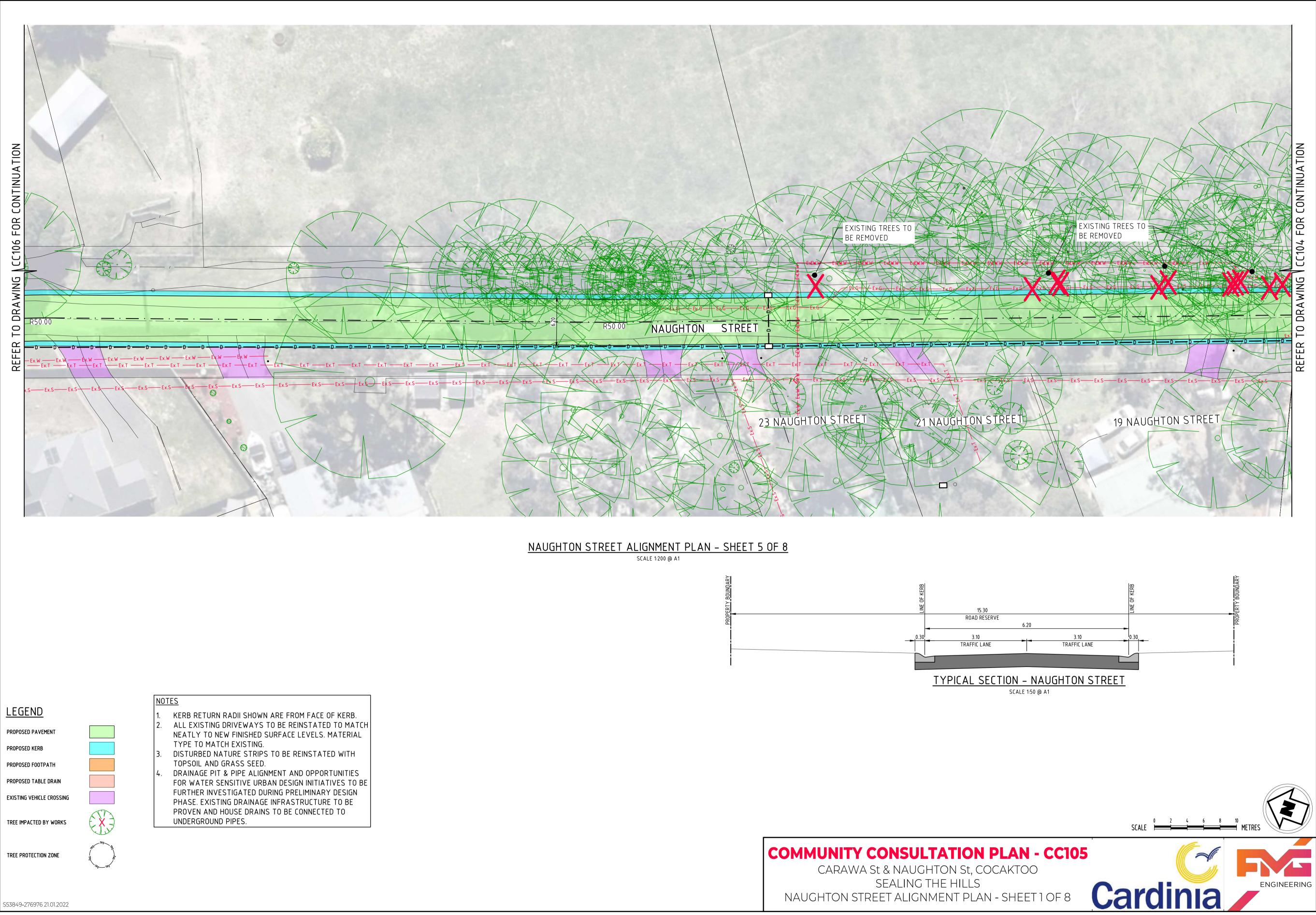
TREE PROTECTION ZONE

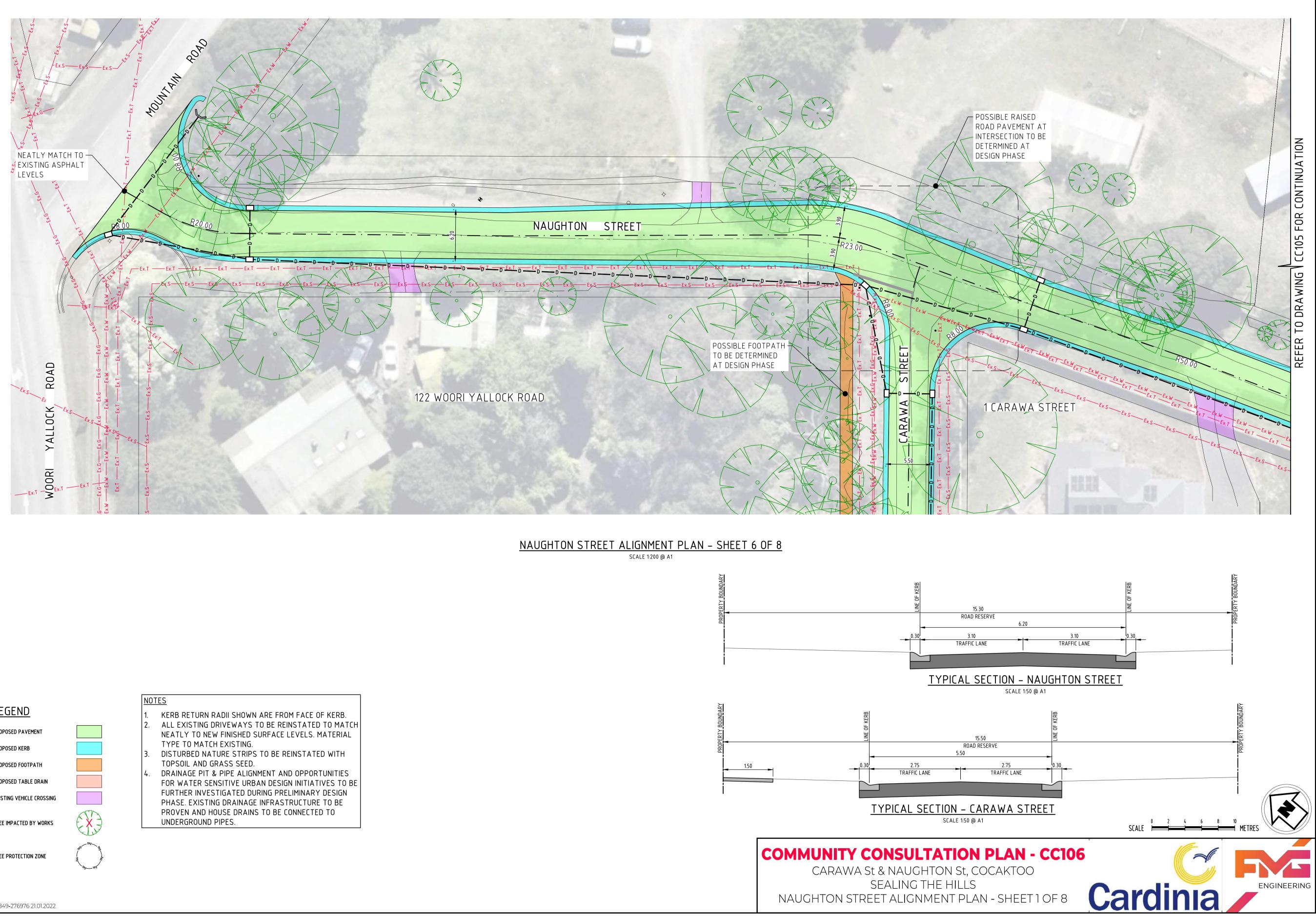
V.

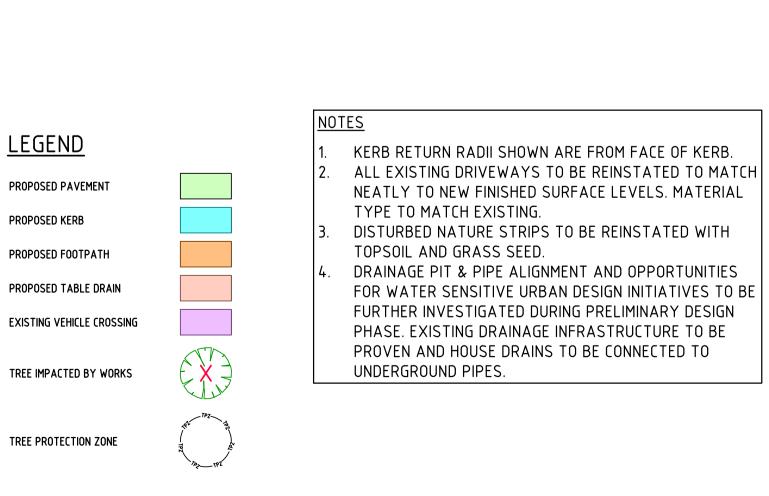


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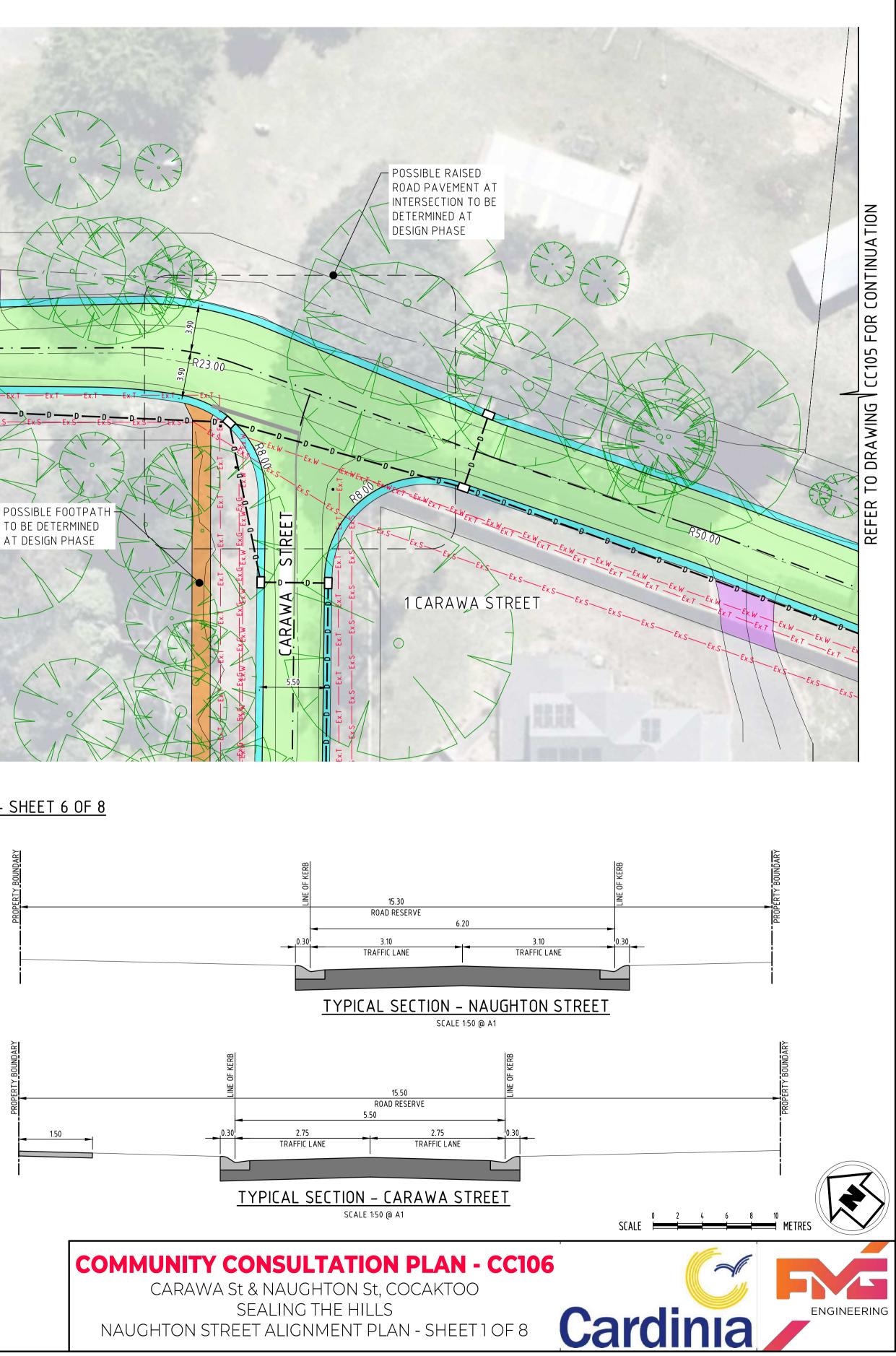


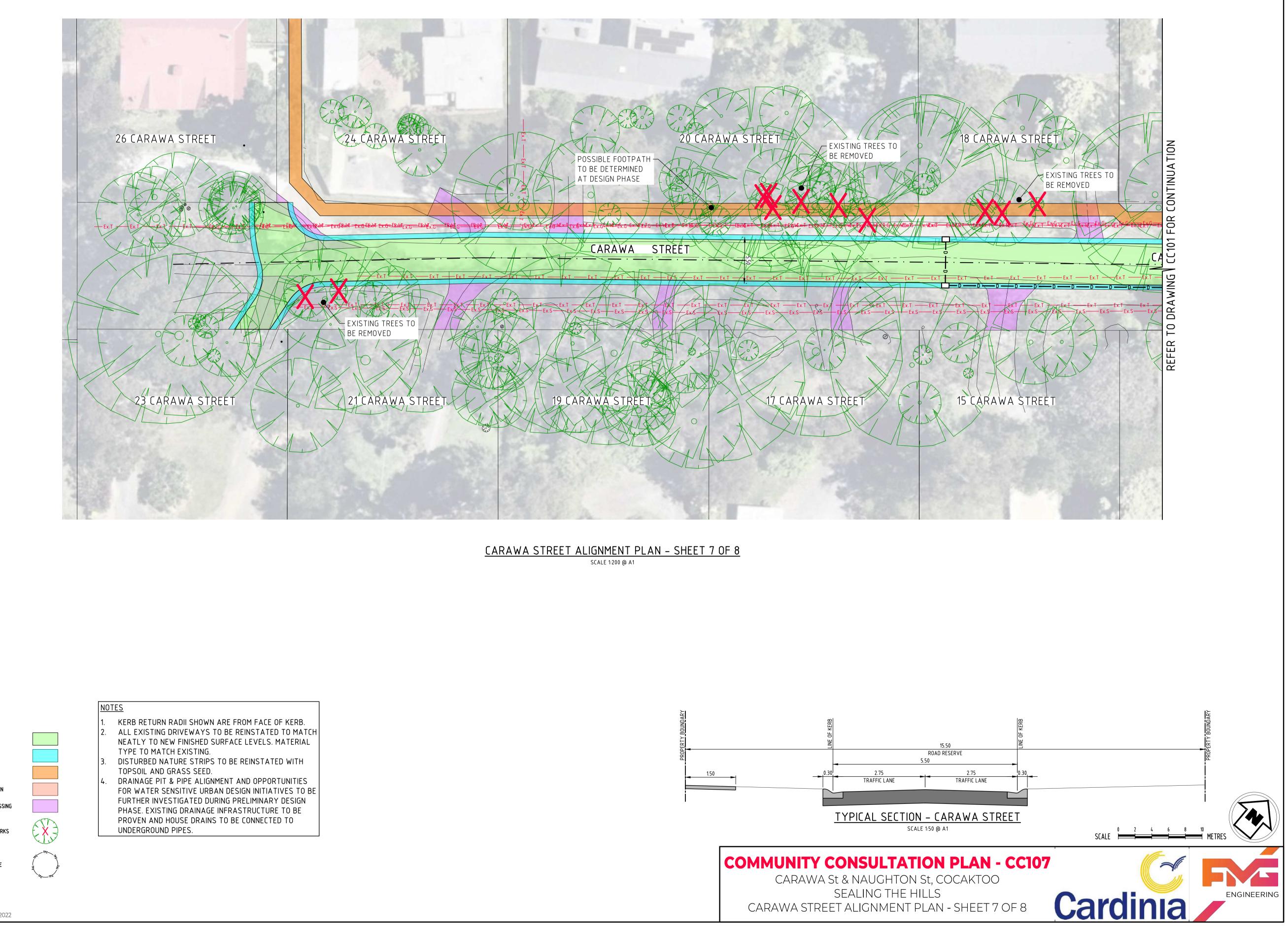






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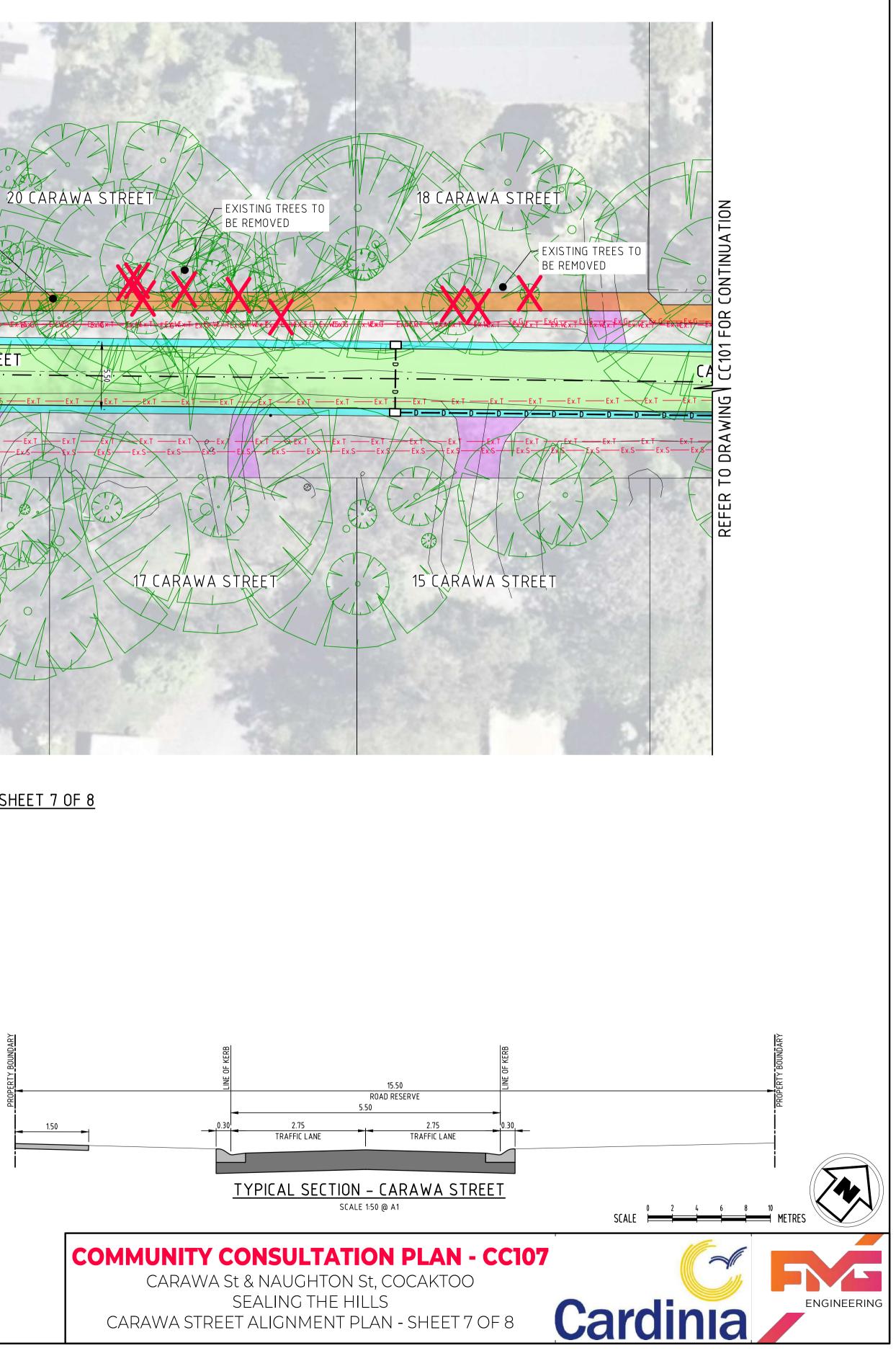
<u>LEGEND</u>

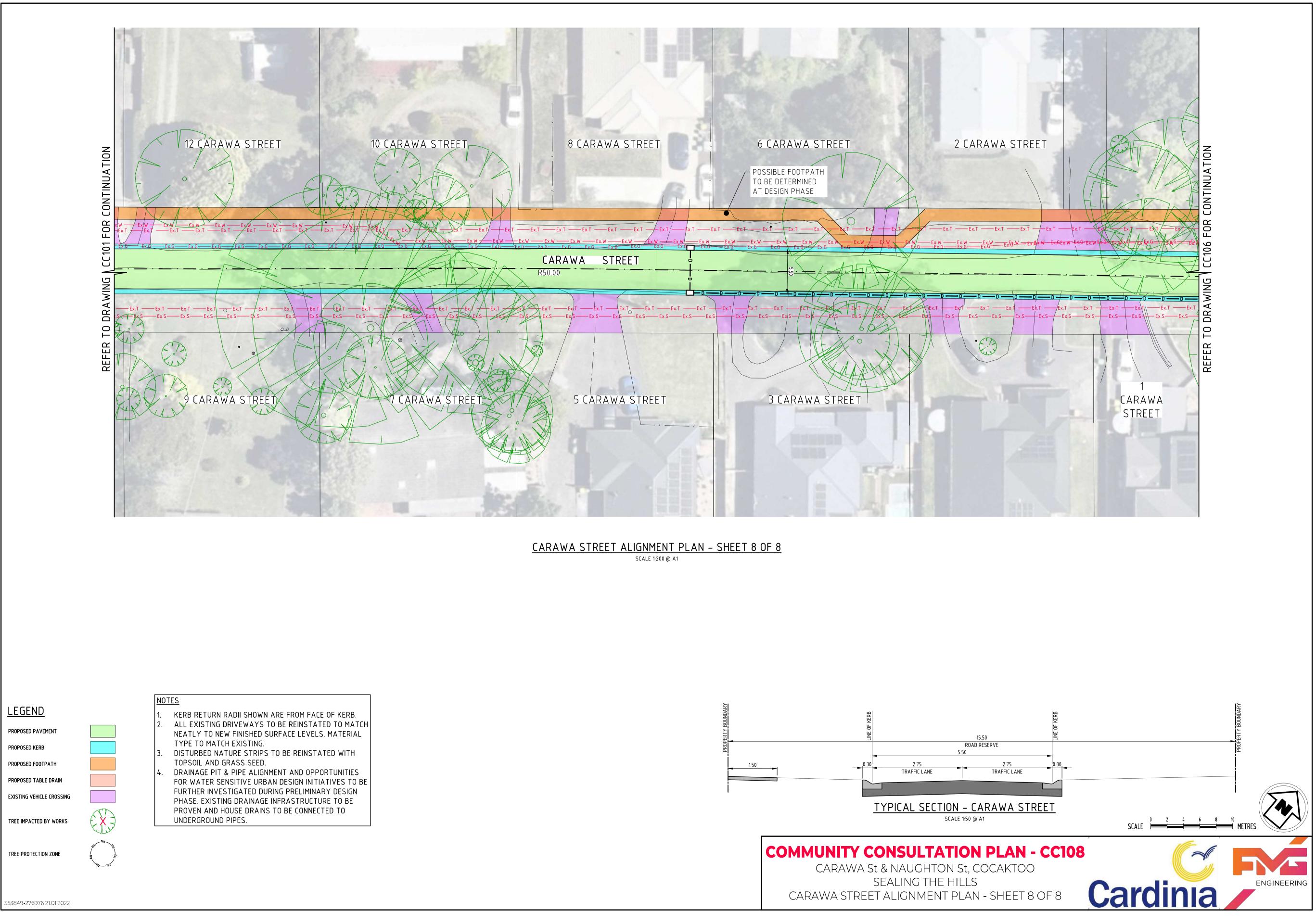
PROPOSED PAVEMENT PROPOSED KERB PROPOSED FOOTPATH PROPOSED TABLE DRAIN EXISTING VEHICLE CROSSING

TREE IMPACTED BY WORKS

TREE PROTECTION ZONE

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Major Roads Program - Special Charge Scheme (SCS) Apportionment Sheet - Naughton Catchment Naughton Street, Carawa Street - Cockatoo Catchment

PROJECT COST SUMMARY					
Total Project Cost (Inc. Design, Supervision/Admin & Offset)	\$1,930,000,00				
Total Council Contribution	\$1,541,500.00				
Total Landowner Contribution	\$388,500.00				
Financing Costs	\$33,993.75				

COUNCIL COST SUMMARY				
Council 30%	\$579,000.0			
Contribution	\$579,000.00			
Subsidy for costs above	¢000 500 0			
FedFund ceiling	\$962,500.00			
Total Council Cost	\$1,541,500.00			

APPORTIONMENT SUMMARY					
Unit Ratio =	100				
Total Landowner Units =	55.5				
Total Council Units =	Nil				
\$ / Unit =	\$24,342.34				
FedFund Ceiling \$/ Unit =	\$7,000.00				

DESCRIPTION	PROPERTY ADDRESS	ASSESSMENT NO.	DEVELOPMENT / BENEFIT UNIT	CHARGE FOR THE WORKS	ADJUSTED FOR CEILING	FINANCING CHARGE	TOTAL CHARGE	YEARLY CHARGE
L2 PS815634 V12007 F891	1 Carawa St	5000025773	1	\$ 24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.50
L1 PS815634 V12007 F890	1A Carawa St	5000025772	1	\$ 24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.50
L1 PS702104 V11488 F701	2 Carawa St	5000016137	1	\$ 24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.50
L13 LP7422	3 Carawa St	2158450100	1	\$ 24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.50
L2 PS702104 V11488 F702	4 Carawa St	5000016138	1	\$ 24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.50
L14 LP7422	5 Carawa St	5000021804	1	\$ 24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.50
L1 PS315718 V10373 F017	6 Carawa St	2158400050	1	\$ 24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.50
L15 LP7422	7 Carawa St	2158450200	1	\$ 24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.50
L2 PS744006	8 Carawa St	5000024274	1	\$ 24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.50
L16 LP7422	9 Carawa St	2158450300	1	\$ 24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.50
L7 LP7422 V4673 F487	10 Carawa St	2158400070	1	\$ 24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.50
L1 PS730760 V11969 F462	11 Carawa St	5000024976	1	\$ 24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.50
L18 LP7422	13 Carawa St	2158450500	1	\$ 24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.50
L2 LP113266	14 Carawa St	2158400100	1	\$ 24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.50
L19 LP7422	15 Carawa St	2158450600	1	\$ 24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.50
L20 LP7422	17 Carawa St	2158450700	1	\$ 24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.50
L2 PS300449	18 Carawa St	2158400200	1	\$ 24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.50
L21 LP7422	19 Carawa St	2158450800	1	\$ 24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.50
CP154666	20-22 Carawa St	2158400300	1	\$ 24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.50
L22 LP7422 V8795 F404	21 Carawa St	2158450900	1	\$ 24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.50
L23 LP7422	23 Carawa St	2158451000	1	\$ 24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.50
L1 LP122383 V9239 F185	24 Carawa St	2158400400	1	\$ 24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.50
L2 PS319822	26 Carawa St	2158400450	1	\$ 24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.50
L2 LP113482	28 Carawa St	2158400500	1	\$ 24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.50
L5 PS838857 V12337 F836	1 Cullen Pl	5000032180	0.5	\$ 12,171	\$ 3,500.00	\$ 306.25	\$ 3,806.25	\$ 543.75
L1 PS838857 V12337 F833	2 Cullen Pl	5000032176	0.5	\$ 12,171	\$ 3,500.00	\$ 306.25	\$ 3,806.25	\$ 543.75

Cardinia Shire Council | Nicole Alvares

12/05/2022

ORDINARY COUNCIL MEETING 20 JUNE 2022

		Total	55.5	\$ 1	351,000.00	\$ 388,500.00	\$ 33,993.75	\$ 422,493.75	\$ 60,356.2
L11 LP7422	120-122 Woori Yallock Rd	2936953400	2	\$	48,685	\$ 14,000.00	\$ 1,225.00	\$ 15,225.00	\$ 2,175.0
L6 LP7422	112 Woori Yallock Rd	2936953000	1	\$	24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.5
L1 P113266 CA PT127A GEM	110 Woori Yallock Rd	2936952900	1	\$	24,342	\$ 7,000.00			\$ 1,087.5
L4 LP7422	108 Woori Yallock Rd	2936952800	1	\$	24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.5
L3 PS815634 V12007 F892	25 Naughton St	5000025774	1	\$	24,342	\$ 7,000.00	\$ 612.50	\$ 7,612.50	\$ 1,087.5
L12 LP53881	23 Naughton St	500004754	1	\$	24,342	\$ 7,000.00			1
L11 LP53881	21 Naughton St	2621001100	1	\$	24,342	\$ 7,000.00			
L10 LP53881 V8444 F600	19 Naughton St	2621001000	1	\$	24,342	\$ 7,000.00	\$ 612.50		1
L9 LP53881 V8479 F672	17 Naughton St	2621000900	1	\$	24,342	\$ 7,000.00	\$ 612.50		\$ 1,087.5
L1 TP166802	16 Naughton St	2621050700	1	\$	24,342	\$ 7,000.00			\$ 1,087.5
L8 LP53881	15 Naughton St	2621000800	1	\$	24,342	\$ 7,000.00			, ,
L1 TP166803	14 Naughton St	2621050600	1	Ś	24,342	\$ 7,000.00			. ,
L1 TP87465	13 Naughton St	2621030300	1	Ś	24,342	\$ 7,000.00			, ,
L1 PS541721 V10968 F140	12 Naughton St	2621050500	1	Ś	24,342	\$ 7,000.00	\$ 612.50		
L6 LP53881	11 Naughton St	2621000500	1	\$	24,342	\$ 7,000.00			\$ 1,087.
L5 LP53881	9 Naughton St	2621000400	1	\$	24,342	\$ 7,000.00	\$ 612.50		,
L4 P53881	7 Naughton St	2621030300	1	\$ \$	24,342	\$ 7,000.00			
L1 TP168591	6 Naughton St	2621050300	1	\$ \$	24,342	\$ 7,000.00			,
L3 LP53881	5 Naughton St	2621030200	1	\$ \$	24,342	\$ 7,000.00			
L1 TP115679 L1 TP166790 V9227 F964	3 Naughton St 4 Naughton St	2621000200 2621050200	1	\$ \$	24,342 24,342	\$ 7,000.00 \$ 7,000.00			
L1 TP579227 L1 TP115679	2 Naughton St	2621050100	1	\$	24,342	\$ 7,000.00 \$ 7,000.00	\$ 612.50 \$ 612.50		\$ 1,087.
L2 PS730760 V11969 F463	1A Naughton St	5000024977	1	\$	24,342				, ,
L1 LP53881	1 Naughton St	2621000100	1	\$	24,342	\$ 7,000.00			
L31-34 LP7422;L1 PS317591	1 Mountain Rd	2601250200	5	\$	121,712	\$ 35,000.00	\$ 3,062.50		\$ 5,437.
L4 PS838857 V12337 F837	5 Cullen Pl	5000032179	0.5		12,171	\$ 3,500.00		-,	

Notes

Total project cost includes 15% design/supervision/admin allowance

Financing charge estimated on 5% interest paid in quarterly installments over a 7 year repayment period