

## 6.4.4 Facility Management and Maintenance Contract Extension of Term

**Responsible GM:** Peter Benazic  
**Author:** Walter Carmignani

### Recommendation(s)

That Council approves the:

1. Proposed extension period to 30 June 2022 (as per the agreed Deed of Variation drafted by Maddocks for the participating Councils), for the Facility Management and Maintenance Contract with Campeyn Group P/L.
2. Re-tendering of the Services prior to 30 June 2022.

### Attachments

1. CONFIDENTIAL - Confidential Memorandum - Circulated to Councillors only [6.4.4.1 - 10 pages]

### Executive Summary

The Facility Management and Maintenance Contract is proposed to be extended only to 30 June 2022, across the 3no. participating Councils. A Deed of Variation for the proposed extension date has been agreed by the Service Provider - Campeyn Group P/L, and is now awaiting approval by all participating Councils.

The proposed extension date to the existing Contract term will allow Cardinia Shire Council to re-prepare relevant documentation in re-tendering Services.

### Background

In January 2017, the then Infrastructure Directors, Procurement and Facilities Management staff from the 3no. participating Councils - Dandenong, Yarra Ranges and Cardinia, agreed to a framework to jointly tender for Facility Management and Maintenance Services. A collaborative working group was formed consisting of Procurement and Facilities Management Staff to manage the collaborative tender process. The collaborative working group met on a regular basis to update and harmonise their respective contract specifications and a procurement plan was also agreed.

Maddocks was engaged to assist with a common form of contract across all Councils. In addition, an independent probity auditor was engaged to oversee the collaborative tender process to ensure that it was performed in accordance with agreed procurement plan and best practice.

5no. tenders were received with Campeyn Group P/L successfully being appointed in providing the best value for money offer and outcomes in the delivery of Services - Facility Management and Maintenance.

The accepted tender had a term of 3-years with 3no. x 2-year options, which can be exercised by Council.

## **Policy Implications**

Nil.

## **Relevance to Council Plan**

### **1.1 Our People - Access to a variety of services for all**

1.1.1 Continually review services to ensure those provided by Council meet community needs.

### **1.7 Our People - Minimised impact of emergencies**

1.7.1 Implement plans that support people in times of emergency.

1.7.2 Implement effective plans and procedures that minimise the impact of all emergencies in the Shire.

### **2.1 Our Community - Our diverse community requirements met**

2.1.4 Plan for the provision of facilities to service and support the changing community.

### **3.1 Our Environment - Provision and maintenance of assets on a life-cycle basis**

3.1.3 Provide accessible facilities to meet identified community needs.

3.1.4 Manage Council's assets like roads, drainage, footpaths and buildings, etc. in a way that ensures they are adequately maintained over their life.

### **4.1 Our Economy - Increased business diversity in Cardinia Shire**

4.1.1 Plan for and support local employment opportunities.

4.1.2 Support the development of existing and new businesses within the Shire.

4.1.6 Encourage procurement of local products and services.

### **5.3 Our Governance - Long-term financial sustainability**

5.3.1 Make financial decisions that achieve the objectives of Council and long-term financial sustainability.

5.3.5 Identify ways to contain Council's cost base by a focus on innovation and efficiency.

## **Climate Emergency Consideration**

The Facility Management and Maintenance Contract has been developed to consider Council's climate change strategies and actions throughout the life-cycle of Services, and ensures that impacts to community and Council are mitigated.

## **Consultation/Communication**

Our clients continually provide feedback on the performance and quality delivery of services, and Client Surveys are conducted to further understand how well or otherwise client expectations are being met, including key performance measures.

## **Financial and Resource Implications**

The Council's annual Operating and minor Capital Expenditure budgets allocated for the relevant commitments are sufficient and are maintained.

COVID19 has required a greater focus on cleaning to specific buildings assets and more regular inspections, whilst maintaining compliance and minor works requirements. However, the financial impact has been minimal and there is expectation that year end forecasts will be maintained.

### **Conclusion**

The collaboration with 2 other Councils on this Contract has proven valuable and important, in particular ensuring a continuous focus on best practice, having common ground in dealing with related issues and contractual matters, maintaining required consistency with performance and quality in the delivery of Services, and in obtaining best value return for all Councils.

The collaboration work is expected to continue, as the 3no. Councils are now re-preparing the required documentation in readiness to re-tender the Services by 30 June 2022.