

13 CONTRACT 20/17 - DRAINAGE WORKS ANNUAL SUPPLY CONTRACT

FILE REFERENCE INT2034012

RESPONSIBLE GENERAL MANAGER Peter Benazic

AUTHOR Buddhika Achchige

RECOMMENDATION

That Council:

1. Accept the tender submitted by R & J Kent & Co Pty Ltd trading as Kent Environmental and Vegetation Management to undertake works associated with Contract 20/17 Drainage Works Annual Supply for the initial three (3) year period commencing 1st November 2020, with an option of a two (2) year extension as tendered in accordance with the submitted schedule of rates;
2. Accept the tender submitted by Accomplished Plumbing Services Pty Ltd to undertake works associated with Contract 20/17 Drainage Works Annual Supply for the initial three (3) year period commencing 1st November 2020, with an option of a two (2) year extension as tendered in accordance with the submitted schedule of rates;
3. Accept the tender submitted by Linct Group Pty Ltd to undertake works associated with Contract 20/17 Drainage Works Annual Supply for the initial three (3) year period commencing 1st November 2020, with an option of a two (2) year extension as tendered in accordance with the submitted schedule of rates;
4. Advise the remaining Tenderers accordingly; and
5. Execute the contract documents.

Attachments

- 1 Confidential Memorandum - Circulated to Councillors only 4 Pages

EXECUTIVE SUMMARY

This report considers tenders received for the supply of drainage construction services within Cardinia Shire commencing 1st November 2020 as detailed in Contract 20-17 - Drainage Works Annual Supply. The initial contract period is three (3) years with an optional two (2) year extension.

The works under the contract include the supply and installation of piped drainage, pit construction including associated earthworks, traffic management, road pavement reinstatement and concrete kerb and channel. The works will be delivered on a schedule of rates basis.

Tenders were advertised on Saturday 29 February 2020 and closed on Tuesday 24 March 2020 at 2.00pm. Tenders were received from fourteen (14) tenderers.

A detailed assessment was undertaken in accordance with Councils procurement policy and it was found that the following tenders represented the best value for money;

- R & J Kent & Co Pty Ltd trading as Kent Environmental and Vegetation Management.
- Services South East Pty Ltd
- Linct Group Pty Ltd

It is therefore recommended that Contract 20-17 for the provision of drainage construction works within the Cardinia Shire be awarded accordingly.

BACKGROUND

The existing Drainage Works Annual Supply contract (Contract 15/32) is due to expire on 1 November 2020. This contract has been used to complete a significant amount of the Drainage works including construction of new and renewal of existing drainage infrastructure throughout the shire.

Contract 20-17 for the Drainage Works Annual Supply is similar to the previous contract. The Contract will be for an initial term of three years, with an option to extend for a further two years. It is subject to a CPI indexed price increase for year two and three and any additional extension period.

Tenders were sought on a schedule of rates basis to allow flexibility in programming of works and ensure a low risk profile to Council. The creation of a schedule of rates contract specific to drainage works will streamline the procurement process and lock in rates for drainage works for the long term.

A total of 14 submissions were received. The tender has been structured to allow for the appointment of multiple contractors. The appointment of multiple contractors will allow security in terms of contractor resourcing and will allow Council to award works based on the strengths of each contractor.

The tenders were checked against a range of non-weighted and weighted selection criteria to ensure the viability of the tender submissions. These criteria include: financial viability, risk and insurance, compliance to conditions of contract, compliance with specifications, conflict of interest, environmental policy and management system, occupational health and safety, compliance with the specification, capability and capacity, relevant experience and past performance of the tenderer and quality systems.

It is considered that the appointment of three contractors will provide council with an adequate spread of resources and experience to deliver required works. The tenders submitted by R & J Kent & Co Pty Ltd trading as Kent Environmental and Vegetation Management, Accomplished Plumbing Services Pty Ltd and Linct Group Pty Ltd represent the best value for money to Council.

Selection of contractors for any particular project will be based on the size and complexity of the project and the contractor's rates, capacity and ability to undertake the associated works to provide best value for money.

POLICY IMPLICATIONS

The Local Government Act requires Council to advertise for tenders by public notice prior to entering into any contract valued in excess of \$150,000 for the supply of services and materials, and in the case of civil construction works, where the works are valued in excess of \$200,000.

The creation of this panel of contractors assists Council officers in adhering with this requirement.

RELEVANCE TO COUNCIL PLAN

The appointment of a suitable contractor to undertake the works outlined in this contract is consistent with Council's plan to "Maintain all Council roads and supporting infrastructure in accordance with the Road Management Act 2004" and to "Manage Council's assets using a life-cycle approach that ensures adequate maintenance over the life of the asset".

CONSULTATION/COMMUNICATION

As part of the Asset Renewal Program an annual program of works has been developed. Council officers assess and prioritise identified drainage issues based on the risk and extent of property flooding and the cost of the project. The program is reviewed annually to ensure the highest priority projects are attended to. Further consultation and notification occurs prior to construction commencement of individual projects.

FINANCIAL AND RESOURCE IMPLICATIONS

There is currently an allocation of \$450,000 in Councils 2019-20 Capital Works Program for drainage upgrade and renewal, not including operational works. Similar funding has been proposed on an ongoing annual basis in the draft future capital works programs.

This contract does not guarantee work or prevent Council from engaging consultants outside of the contract. There is no fixed financial implication resulting from the award of these contracts.

Services provided under this contract will be subject to individual project and program budgets and will be approved in line with the thresholds in Councils Procurement Policy.

CONCLUSION

It is recommended that the tenders submitted by R & J Kent & Co Pty Ltd trading as Kent Environmental and Vegetation Management, Accomplished Plumbing Services Pty Ltd and Linct Group Pty Ltd be accepted for Contract 20-17 - Drainage Works Annual Supply.