

12 CONTRACT 20/12 - OFFICER RECREATIONAL RESERVE FEMALE FRIENDLY FACILITY UPGRADE

FILE REFERENCE INT2026906

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RECOMMENDATION

That Council:

1. Accept the tender for Contract 20-12, Officer Recreational Reserve – Female Friendly Facility Upgrade to Total Trade Property Services for the tender price of \$515,043.00 (excl.GST).
2. Advise all tenderers accordingly.
3. Affix the Council Seal to the relevant contract documents.

Attachments

- 1 Confidential Memorandum - Circulated to Councillors only 3 Pages

EXECUTIVE SUMMARY

This report provides consideration for the appointment of a contractor to undertake the Officer Recreational Reserve Female Friendly Facility Upgrade construction work.

The tender submitted by Total Trade Property Services complies with all the conditions of tendering and provides best value for money outcomes.

This report provides an overview of the Female Friendly Facility Upgrade at Officer Recreational Reserve and background information for Councillors to consider in their endorsement of the recommendations.

BACKGROUND

The Officer Recreational Reserve Football/Cricket Pavilion is located at the corner Princes Highway and Starling Road, Officer. The land is owned by Council. It is often referred to as the Officer Recreation Reserve (Western) oval pavilion.

The existing pavilion will be upgraded (not extended) to provide a Female Friendly Facility Upgrade.

A portion of the existing social room will be sacrificed to make way for New Umpires' Change Rooms with universally accessible Shower/Toilet (able to be separated) and new universally accessible Shower/Toilet with an external door.

Existing spaces will be upgraded to provide refurbished and universally accessible amenities for change rooms, relocated and refurbished first aid and gymnasium, and provision of a universally accessible car-parking bay. The scope of the upgrade includes ceiling, floors, painting, seating, entry privacy walls, door openings, doors and lighting. Further, a timber pole will be removed, hot

water service upgraded with energy sourced from solar panels and external painting will provide continuity and uplift the building aesthetics.

In December, 2018, Council was successful in receiving the Grant Amount of \$413,333 through Sport and Recreation Victoria's Female Friendly Facilities Fund for this project.

Council began discussions with clubs on the project and Council confirmed \$236,667 in its Capital Expenditure budget.

Clubs associated with the Officer Recreational Reserve Football/Cricket Pavilion have been extensively involved from the project's inception through to the sign off of Detailed Design.

This project is in line with the Council's 2016 Recreation Facility Standards.

POLICY IMPLICATIONS

Nil.

RELEVANCE TO COUNCIL PLAN

The Officer Recreational Reserve – Female Friendly Facility Upgrade will address the following Council Plan objectives:

- 1. Our people**
 - 1.1 Access to a variety of services for all.
 - 1.2 Access to support services and programs for your people.
 - 1.3 Learning opportunities for all ages and abilities.
 - 1.5 Variety of recreation and leisure opportunities.
- 2. Our community**
 - 2.1 Our diverse community requirements met.
 - 2.1.4 Plan for the provision of facilities to services and support our changing communities.
- 3. Our Environment**
 - 3.1.3 Provide accessible facilities to meet identified community needs.

CONSULTATION/COMMUNICATION

Council has established a Project Working Group with representatives from all relevant sports clubs at the Reserve and the Officer Recreation Reserve Section 86 Committee of Management. This Group has come together regularly through all the stages in the development of the project and will continue to meet to ensure that the project fully complies with expected outcomes and is brought to completion.

FINANCIAL AND RESOURCE IMPLICATIONS

The allocation of funds for the Officer Recreational Reserve – Female Friendly Facility Upgrade project is \$650,000 (excl. GST).

Budget	19/20 \$236,667	Council Contribution
	19/20 \$413,333	Sport and Recreation Victoria's Female Friendly Facilities Fund, Department of Health and Human Services

Total Budget	\$650,000
Tender Sum	\$477,643
Provisional Sums and Options	\$ 37,400
Total Contract Amount	\$515,043.00 (excl. GST)

There has been initial expenditure towards Design, Investigations and Project Management. In total, \$ 576,040 is available to complete this project.

The recommended tenderer for the construction of Officer Recreational Reserve – Female Friendly Facility Upgrade is Total Trade Property Services with an overall tender price of \$515,043.00 (excl. GST).

CONCLUSION

It is recommended that Council award Contract 20-12, for the construction of Officer Recreational Reserve – Female Friendly Facility Upgrade to Total Trade Property Services for the overall tender sum of \$515,043.00 (excl. GST).