

## **14 MICROSOFT SOFTWARE LICENSING PURCHASE - JUNE 2019**

FILE REFERENCE INT1939334

RESPONSIBLE GENERAL MANAGER Jenny Scicluna

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### **RECOMMENDATION**

That Council approve purchase of the Annual Maintenance Agreement with Data#3 Limited for all Microsoft software, for an amount of \$194,000.

### **Attachments**

*Nil.*

### **EXECUTIVE SUMMARY**

To approve the annual licensing costs for Microsoft software for \$194,000. This amount is in excess of the delegation to the Chief Executive Officer and therefore the Council is required to resolve on this matter. The licensing agreement is necessary to maintain Council's existing technology capability and services.

### **BACKGROUND**

All Cardinia Shire Council's core business applications are built on the Microsoft application suite including email, telephony, intranet, desktop productivity and line of business applications.

The Municipal Association of Victoria undertook a competitive Tender process for the Provision of Victorian Local Government Microsoft Licensing Solutions and Data#3 Limited are one of the preferred suppliers under this contract.

### **POLICY IMPLICATIONS**

*Nil.*

### **RELEVANCE TO COUNCIL PLAN**

Our technology services assist in delivering most aspects of the Council Plan, but in particular this report directly relates to Council Plan Action 5.3.5 (Identify ways to contain Council's cost base by a focus on innovation and efficiency) through enabling a large portion of Cardinia's technology innovation and efficiency.

### **CONSULTATION/COMMUNICATION**

Consultation has occurred with the CEO and the GM Customer, People and Performance to confirm the requirement for this purchase and to escalate the request for purchase to Council as this amount is in excess of the CEO's delegation.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

The annual cost of \$194,000 is included in the 2019/20 budget. There are no implications beyond the budgeted business costs.

## CONCLUSION

It is recommended that Council approve purchase of the Annual Maintenance Agreement with Data#3 Limited for all Microsoft software, for an amount of \$194,000, as this amount is in excess of the CEO's delegation.