Notice of Application for a Planning Permit



The land affected by the application is located at:		L1 TP868439 V3473 F407 105 Boundary Drain Road, Koo Wee Rup VIC 3981			
The application is for a permit to:		Buildings and works for a shed			
A permit is required under the follow		wing clauses of the planning scheme:			
35.04-5	Construct a building within nominated setbacks				
44.04-2 Construct a building of		or construct or carry out works			
	APPLICATION DETAILS				
The applicant for the permit is:		Arcwell Drafting and Building Design			
Application number:		T250336			

You may look at the application and any documents that support the application at the office of the Responsible Authority:

Cardinia Shire Council, 20 Siding Avenue, Officer 3809.

This can be done during office hours and is free of charge.

Documents can also be viewed on Council's website at cardinia.vic.gov.au/advertisedplans or by scanning the QR code.



HOW CAN I MAKE A SUBMISSION?

This application has not been decided. You can still make a submission before a decision has been made. The Responsible Authority will not decide on the application before:

09 September 2025

WHAT ARE MY OPTIONS?

Any person who may be affected by the granting of the permit may object or make other submissions to the responsible authority.

If you object, the Responsible Authority will notify you of the decision when it is issued. An objection must:

- be made to the Responsible Authority in writing;
- include the reasons for the objection; and
- state how the objector would be affected.

The Responsible Authority must make a copy of every objection available at its office for any person to inspect during office hours free of charge until the end of the period during which an application may be made for review of a decision on the application.



lodged

Council initial assessment

Application is here

Notice

4

of submissions

5

6

Consideration

Assessment

Decision



ePlanning

Application Summary

Basic Information

Proposed Use	shed structure
Current Use	1 existing dwelling with some sheds already on there
Cost of Works	\$32,000
Site Address	105 Boundary Drain Road Koo Wee Rup 3981

Covenant Disclaimer

Does the proposal breach, in any way, an encumbrance on title such as restrictive covenant, section 173 agreement or other obligation such as an easement or building envelope?	No such encumbrances are breached
☐ Note: During the application process you may be required to provide more information in relation to any encumbrances.	

Contacts

Туре	Name	Address	Contact Details
Applicant	arcwell drafting and building design	15 ferdinand place, HARKNESS VIC 3337	W: 0405-054-448 M: 0405-054-448 E: david@arcwelldrafting.com.au
Owner			
Preferred Contact	arcwell drafting and building design	15 ferdinand place, HARKNESS VIC 3337	W: 0405-054-448 M: 0405-054-448 E: david@arcwelldrafting.com.au

Fees

Regulation Fee Condition		Amount	Modifier	Payable
9 - Class 8	VicSmart application more than \$10,000	\$473.60	100%	\$473.60

Total \$473.60

Documents Uploaded

and the contraction of the contr			
Date	Туре	Filename	
10-06-2025	A Copy of Title	60494 - 105 Boundary Drain Road - Title.pdf	
10-06-2025	Alteration statement	written tatement.pdf	
10-06-2025	Site plans	25-044 arch plans.pdf	
10-06-2025	Additional Document	60494 - 105 Boundary Drain Road - PoS.pdf	



Civic Centre 20 Siding Avenue, Officer, Victoria

Council's Operations Centre (Depot) Purton Road, Pakenham, Victoria Postal Address
Cardinia Shire Council
P.O. Box 7, Pakenham VC, 3810

Email: mail@cardinia.vic.gov.au

Monday to Friday 8.30am-

5pm

Phone: 1300 787 624 After Hours: 1300 787 624 Fax: 03 5941 3784 ☐ Remember it is against the law to provide false or misleading information, which could result in a heavy fine and cancellation of the permit

Lodged By

Site User 10 June 2025 - 08:55:PM Submission Date

Declaration

By ticking this checkbox, I, declare that all the information in this application is true and correct; and the Applicant and/or Owner (if not myself) has been notified of the application.



Civic Centre 20 Siding Avenue, Officer, Victoria

Council's Operations Centre (Depot) Purton Road, Pakenham, Victoria **Postal Address** Cardinia Shire Council P.O. Box 7, Pakenham VIC, 3810

Email: mail@cardinia.vic.gov.au

Monday to Friday 8.30am–5pm Phone: 1300 787 624 After Hours: 1300 787 624 Fax: 03 5941 3784

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Fax: 03 5941 3784

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The Victorian Government acknowledges the Traditional Owners of Victoria and pays respects to their ongoing connection to their Country, History and Culture. The Victorian Government extends this respect to their Elders, past, present and emerging.

REGISTER SEARCH STATEMENT (Title Search) Transfer of Land Act 1958

VOLUME 03473 FOLIO 407

Security no : 124124769546G Produced 26/05/2025 01:34 PM

CROWN GRANT

LAND DESCRIPTION

Lot 1 on Title Plan 868439Y.

ENCUMBRANCES, CAVEATS AND NOTICES

Any crown grant reservations exceptions conditions limitations and powers noted on the plan or imaged folio set out under DIAGRAM LOCATION below. For details of any other encumbrances see the plan or imaged folio set out under DIAGRAM LOCATION below.

Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section 24 Subdivision Act 1988 and any other encumbrances shown or entered on the plan set out under DIAGRAM LOCATION below.

DIAGRAM LOCATION

SEE TP868439Y FOR FURTHER DETAILS AND BOUNDARIES

ACTIVITY IN THE LAST 125 DAYS

NIL

-----END OF REGISTER SEARCH STATEMENT--------

Additional information: (not part of the Register Search Statement)

Street Address: 105 BOUNDARY DRAIN ROAD KOO WEE RUP VIC 3981

ADMINISTRATIVE NOTICES

NIL

DOCUMENT END

Delivered from the LANDATA® System by Landchecker Pty Ltd



Imaged Document Cover Sheet

The document following this cover sheet is an imaged document supplied by LANDATA®, Secure Electronic Registries Victoria.

Document Type	Plan
Document Identification	TP868439Y
Number of Pages	2
(excluding this cover sheet)	
Document Assembled	26/05/2025 13:50

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The document is invalid if this cover sheet is removed or altered.

TITLE PLAN

EDITION 1

TP 868439Y

LOCATION OF LAND

Parish: KOO-WEE-RUP

Township: Section: 39 (PT) Crown Allotment: Crown Portion:

Last Plan Reference:-

VOL. 3473 FOL. 407 Derived From:

Depth Limitation: 15.24 METRES BELOW THE SURFACE

Notations

SUBJECT TO THE RESERVATIONS, EXCEPTIONS, CONDITIONS AND POWERS CONTAINED IN CROWN GRANT VOL.3473 FOL.407 AND NOTED ON SHEET 2 OF THIS PLAN

ANY REFERENCE TO MAP IN THE TEXT MEANS THE DIAGRAM SHOWN ON THIS TITLE PLAN

Description of Land/Easement Information

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THIS PLAN HAS BEEN PREPARED BY LAND REGISTRY, LAND VICTORIA FOR TITLE DIAGRAM PURPOSES

COMPILED: Date:

VERIFIED: A. DALLAS

Assistant Registar of Titles

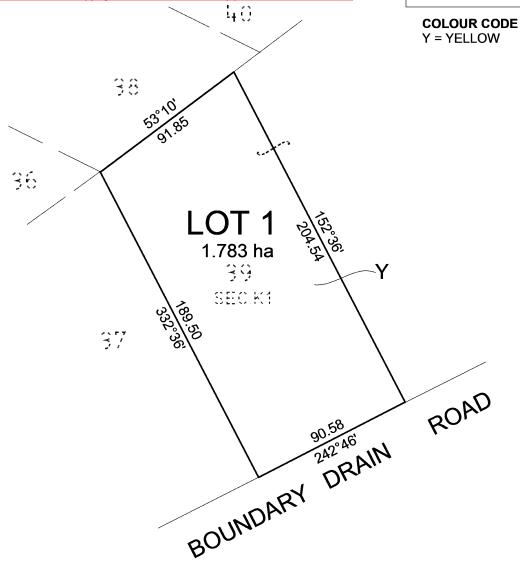


TABLE OF PARCEL IDENTIFIERS

WARNING: Where multiple parcels are referred to or shown on this Title Plan this does not imply separately disposable parcels under Section 8A of the Sale of Land Act 1962

LOT 1 = CROWN ALLOT 39 (PT) SEC.K1

LENGTHS ARE IN **METRES**

Metres = $0.3048 \times Feet$ Metres = 0.201168 x Links

Sheet 1 of 2 Sheets

TITLE PLAN

TP 868439Y

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delineated with the measurements and abuttals thereof in the map drawn in the nargin of these presents and the form of the Board of Land and Works and keep or keeps open and free from obstruction may be the said band and the from the satisfaction of the Board of Land and Works and keep or keeps open and free from obstruction may read or reservation abuttals thereof and within a distance of for from from the satisfaction of the said Board of any drains and increases and within the boundaries of the said land and upon any read or reservation abuttals the said said and argentiferons earth or stone and for any and for all purposes as though the held the land without limitation as to depth. Excrering however unions on theirs and successors and our within the boundaries of the land hereby granted for any and for all purposes as though the held the land without limitation as to depth. Excrering however unions and under and antiferons and argentiferons earth or stone and real said interests that the grantee and successors and our and their agents and successors and our and the real said interests and authority for us and numberal ores and to extract and remove therefrom any gold silver copper the antiferon searth or stone copper the antiferons and all other metals and mineral such minerals and mineral such minerals and minerals and minerals and mineral such mineral ores and to exerce and to exerce for and work dispose of and cerry away the gold silver copper the antiferons and the mineral ores and the mineral such mineral such minerals and mineral such mineral of the mineral ores in the land other metals and mineral ores in the said Board whenever we they or it is of a proper the antiferon or ander the land hereby granted and for a real of oppine the

paid any compensation by reason of the cutting or using of the same by the owner or occupier of such other land or be eceive

AXD PROVIDED also that the said land is and shall be subject to the right of any person being the holder of a miner's right or of a licence to search for metals or minerals or or a mining or mineral lease to enter the same therein and to mine for gold silver copper tin antimony coal and other metals and mineral ores and to erect and to occupy mining plant or machinery thereon in the same unmer and under the same conditions and provisious as those to which the holder of a miner's right or of a minery or mineral lease had at the time of the date of these presents the right to mine for gold and silver in and upon Crown lands Provided always that the said land is and shall be subject to be resumed for mining purposes under Section 180 of the Land Act 1991

Provided that compensation shall be paid to the said Grantee

hers/his heirs executors administrators assigns and transferees by such person for surface damage to be done to such lands by reason of mining thereon such compensation to be determined/as provided by law and the payment thereof to be a condition precedent to such right of entry.

LENGTHS ARE IN **METRES**

CONDITIONS AND POWERS AS SHOWN ON THE CROWN GRANT LAND DESCRIPTION INCLUDING RESERVATIONS, EXCEPTIONS,

> Metres = 0.3048 x Feet Metres = 0.201168 x Links

Sheet 2 of 2 Sheets

Hi there,	
We are currently proposing a new shed structure. The existing house, 2 larger sheds and 3 smaller sheds are to remain as is. Our site address is 105 boundary drain road koo wee rup	
Гhankyou	
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dissemination, distribution or copying of this document is strictly prohibited.	

STAIRCASE / BALUSTRADE NOTE:

- I). Risers and goings to comply with N.C.C part 3.9.1.4.

 a). Tread sizes (other than for spiral stairs) must achieve a slope relationship quantity (2R+G)=700max. and 550min.

 b). Risers (R) to be 115mm min. and 190mm max. and must not allow a 125mm sphere to pass through between the treads.
- c). Goings (G) to be 240mm min. and 355mm max.
 d). Each flight of stairs must have no more than 18 risers and no less than 2 risers, stairs must not have more than 3 winders in lieu of each quarter landing or 6 winders in lieu of each half landing.
- 2). All treads, landings and the like to have non slip finish or suitable non-skid strip near edge of nosing to comply with A5.4586 and N.C.C part 3.9.1.3.
- **3).** Landings must not be less than 750mm long, be provided where the threshold sill of a doorway opens onto a stair that provides a change in level greater than 3 risers or 570mm. The landing must extend across the full width of the doorway.
- **4).** Balustrades and handrails to comply with N.C.C part 3.9.2.3 and part 3.9.2.4.
- a). The balustrade height must not be less than 865mm above the tread nosings and 1000mm above access paths, balconies, landings and the like.
- b). Openings in balustrade or other barriers must be constructed so that they do not permit a 125mm sphere to pass through it.
- c). Any horizontal element within the balustrade between 150mm and 760mm above the floor must not facilitate climbing where changes in level exceeds 4000mm above the surface beneath landings, ramps and/or treads.
- d). Wire balustrade to comply with N.C.C. part 3.9.2.3 (f)e). Glass balustrade to comply with AS I 288.
- 5). Head clearance to stairs to be not less than 2000mm measured vertically between nosing line and ceiling line and/or any obstruction.

DOWNPIPE & GUTTER NOTE: Gutter and downpipes to be in accordance with NCC part 3.5.2, AS 3500.3 and AS 3500.5. Downpipes must not serve more than 12m of gutter length for each downpipe and be located within 1.2m from a valley. Where downpipes are located greater than 1.2m from a valley, provision for overflow must be made to the gutter. Eave gutters are to be provided with overflow provisions along the length of the guttering in accordance with AS 3500.3.

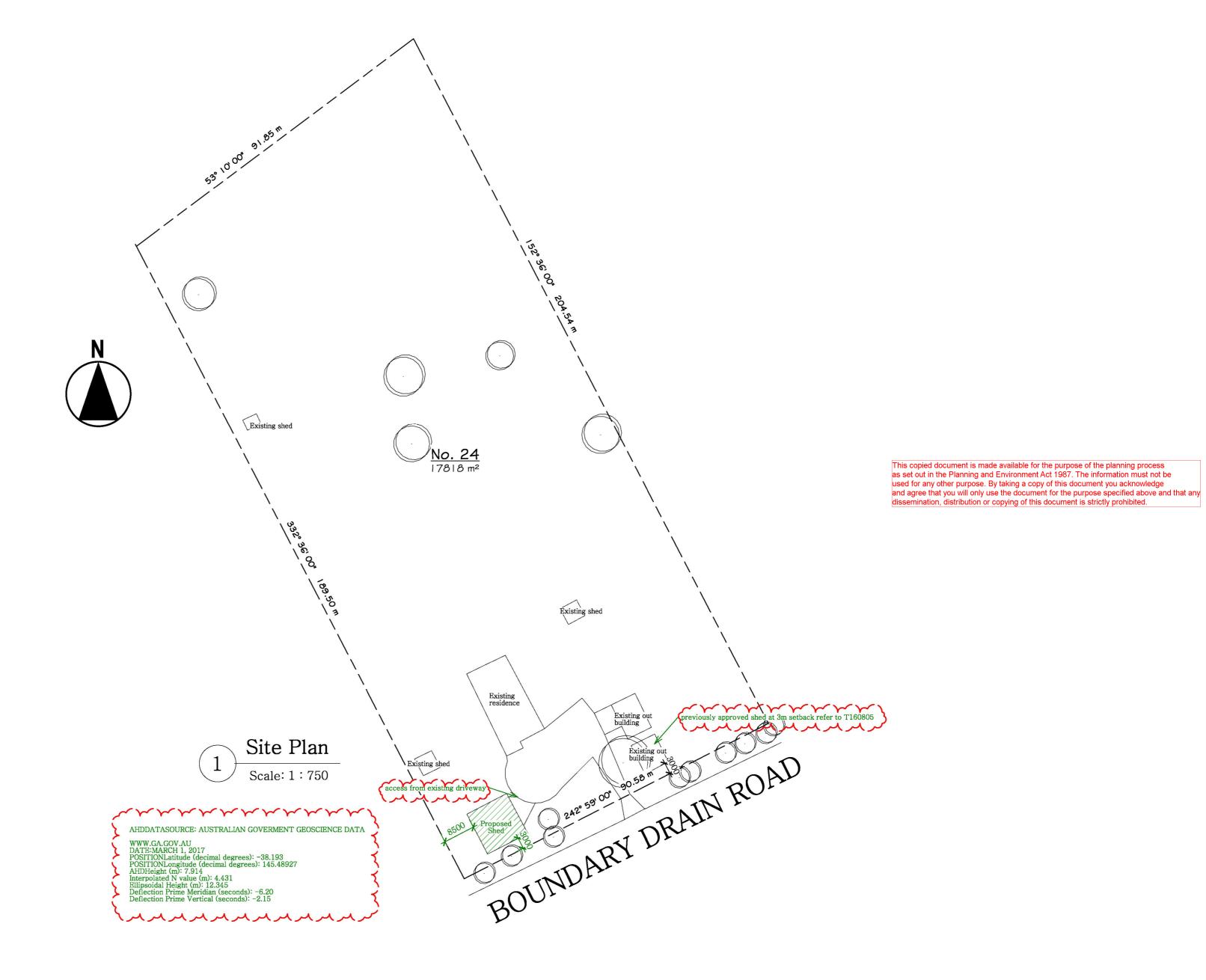
SITE AREAS:
Site area: 17818.00m²
Building area: 627.00m²
Coverage: 3.52%
Permeability: 96.32%

STORMWATER NOTE: Proposed downpipes to connect back into existing stormwater drainage system and run back to council's legal point of discharge. Contractor is to determine onsite, current stormwater drainage location prior to works commencing.

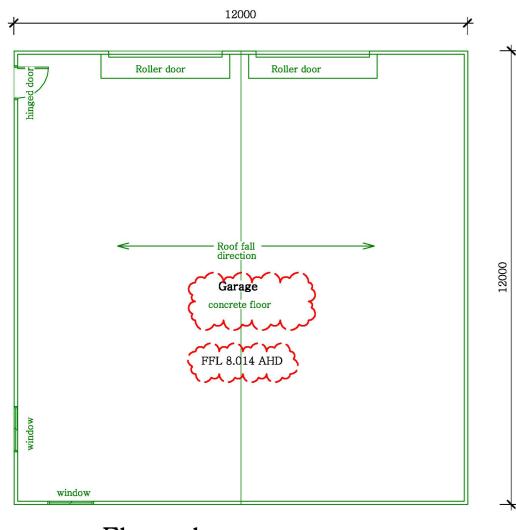
SITE LEVELS NOTE:

Site levels noted are indicative only and should be verified on site prior to works commencing.

FFL's are nominal and should be cross checked on site prior to any works being commenced to avoid any discrepancies.

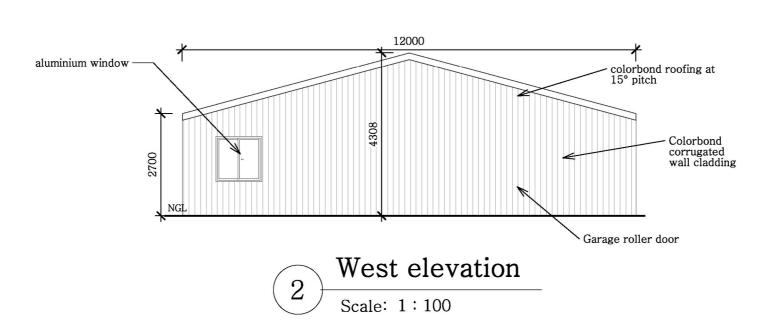


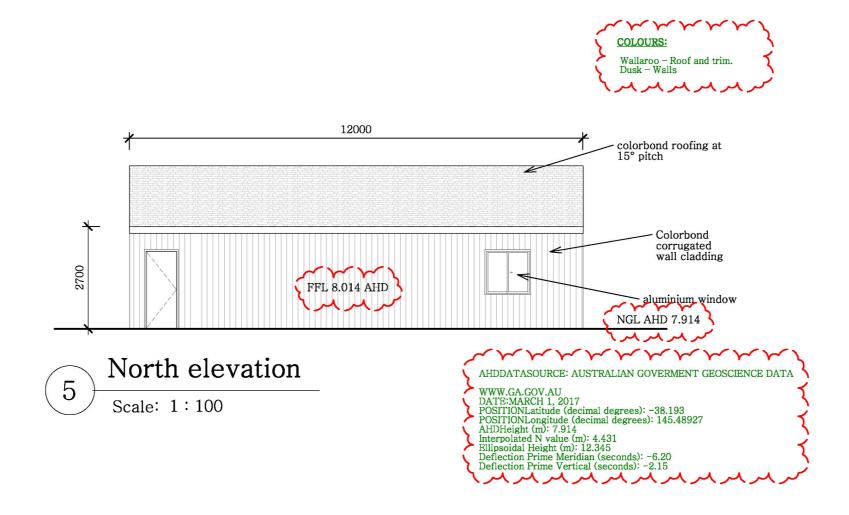
Arcwell Drafting	Revisions	Check and verify all dimensions and levels on site prior to commencement of any work or shop drawings. If any	PROJECT ADDRESS: No. 105 Boundary Drain	CLIENT(S) NAME:	SCALE: 1:100	DATE: 14/7/25
& Design		discrepancies occur in documents, Building designer is to be consulted before proceeding with any work.	Road Koo Wee Rup		ISSUE: Town planning Issue	DRAWN & CHECKED BY: DC
david@arcwelldrafting.com.au 0405 054 448		Drawings to be read in conjunction with specifications. DO NOT SCALE			JOB No.	SHEET No.
PO box 1509, Melton West, 3337 Reg. No. DP. AB 63603		DRAWINGS. This drawing is protected by copyright.			25-037	A100

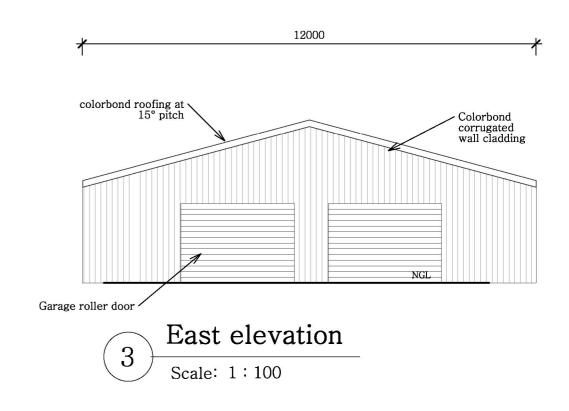


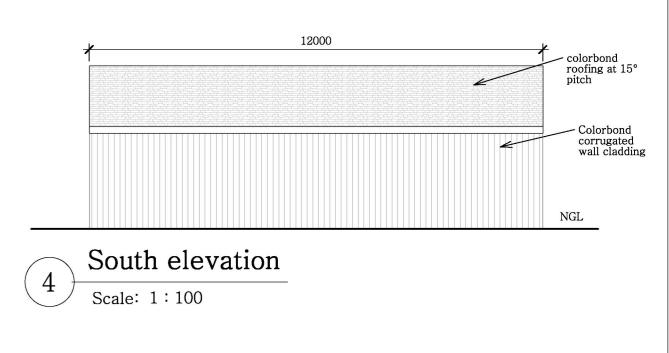
Floor plan Scale: 1:100

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Check and verify all dimensions and levels on site prior to commencement of any work or shop drawings. If any discrepancies occur in documents,
Building designer is to be consulted
before proceeding with any work.
Drawings to be read in conjunction with
specifications. DO NOT SCALE
DRAWINGS. This drawing is protected by copyright.

PROJECT ADDRESS: No. 105 Boundary Drain Road Koo Wee Rup

CLIENT(S) NAME:						

SCALE: DATE: 1:100 14/7/25 DRAWN & CHECKED BY: ISSUE: Town planning Issue JOB No. SHEET No. 25-037 A201



2 July 1 July 2025

Arcwell Drafting and Building Design 15 Ferdinand Place HARKNESS VIC 3337

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Phone: 1300 787 624 Email: mail@cardinia.vic.gov.au

Web: cardinia.vic.gov.au

Dear Applicant,

Application No.: T250336 PA

Property No.: 4116102100

Address: L1 TP868439 V3473 F407, 105 Boundary Drain Road, Koo Wee Rup VIC

3981

Proposal: Buildings and works for a shed

I refer to the above application for a planning permit and wish to advise that under section 54 of the *Planning and Environment Act 1987*, more information is required before Council can consider your application.

This letter also outlines preliminary concerns and comments relating to the application and should be read carefully.

FURTHER INFORMATION REQUIRED:

1. An updated fee is required, as the application cannot be considered as a VicSmart, which is subject to a different fee structure.

Class	Description	Fee
Total fees required	(Class 3) More than \$10,000 but not more than \$100,00	\$714.40
Fees paid to date	(Class 8) VicSmart More than \$10,000	\$473.60
Fees outstanding		\$248.80

Payment can be made by:

Online – pay online via the Cardinia ePlanning portal at

https://eplanning.cardinia.vic.gov.au/Account/Login.aspx (once logged in, select 'Actions' > 'Pay' next to your application).

Phone – pay by credit card by calling Customer Service on 1300 787 624.

Cheque - send to Council with a copy of this letter enclosed.

In Person – visit our Customer Service Centre with a copy of this letter.

- 2. A brief written statement confirming the intended use of the outbuilding.
- 3. Notation on elevation plan to indicate the proposed colour of the outbuilding.
- 4. Information regarding the floor material of the shed's interior.
- 5. An amended site plan, to include the existing and proposed access to the proposed



outbuilding.

- 6. An arborist report prepared by a suitably qualified arborist (minimum AQF Level 5) to assess the impact of the proposed outbuilding on any trees located within the boundaries of the subject site as well as any trees located on any public land or adjoining properties that may be affected by the currently proposed location of the development. The report must:
 - a. Identify and assess all trees (both native and non-native) within 10 metres of the proposed outbuilding's location, including their species, health, structure and significance.
 - b. Include a Tree Protection Zone (TPZ) and Structural Root Zone (SRZ) in accordance with AS4970-2009 for all identified trees.
 - c. Assess any potential impacts of the proposed works including excavation and construction on the health useful life expectancy of the identified trees.
 - d. Whether trees are proposed to be removed or retained.
- 7. An application to construct a building or construct or carry out works in the Land Subject to Inundation Overlay must include plans drawn to scale which show:
 - a. The boundaries and dimensions of the site.
 - b. Relevant ground levels, to Australian Height Datum, taken by a licensed surveyor.
 - c. The layout of existing and proposed buildings and works.
 - d. Floor levels of any existing and proposed buildings, to Australian Height Datum, taken by a licensed surveyor.
- 8. A written response to the application requirements of Clause 22.05-4 (the Western Port Green Wedge Policy which applies to your property and surrounding area), including:
 - a. Demonstrate how the proposal responds to the Cardinia Western Port Green Wedge vision as detailed at Clause 22.05-1.
 - b. Demonstrate how the proposal responds to the precinct vision and future directions / preferred land uses as detailed in Table 1 of this policy.
 - c. Ensure that an application includes a site analysis and design response, including a landscape character assessment.

Phone: 1300 787 624

Web: cardinia.vic.gov.au

Email: mail@cardinia.vic.gov.au

PRELIMINARY ASSESSMENT COMMENTS:

A preliminary assessment of the application has been undertaken, and the following comments are provided for your consideration:

8. The siting of the proposed shed in the front setback (3m from front boundary) of the dwelling is inappropriate and not considered to be an outcome that upholds the low-density rural character



- of the site's surrounds. To reduce the impact of built form on the landscape, please consider locating the proposed outbuilding in proximity to the existing outbuildings east of the dwelling.
- 9. Any proposed landscaping to lessen the visual impact of another outbuilding on site.
- 10. Floor level requirements it is noted that Melbourne Water will likely have requirements for the floor level to be raised above the flood level in response to the site being within a Land Subject to Inundation Overlay. It is recommended that you contact Melbourne Water to understand their requirements, and if necessary, update the plans to reflect these.

It is recommended that the application be revised to address these comments, and/or include a written response to them. Revising the application at this stage is likely to result in the application process being more efficient and may mitigate future concerns from relevant parties.

If the application is not revised accordingly, it will be processed in its current form and may be subject to future changes through conditions of any planning permit or may be recommended for refusal.

NEXT STEPS:

Please submit all requested information by 6 August 2025.

If the required information is not provided within this timeframe your application will lapse. If you allow this application to lapse, you will need to submit a new application and provide the applicable documents and fees.

Should you need more time to provide the information, a request should be submitted in writing to Council for consideration. Council has the right to refuse the request; however you have the right of appeal against this decision.

Please be advised that Council is unable to process your application any further until the above information is received. Upon receipt of the information, we will make a decision as to whether or not the owners and occupiers of nearby properties must be notified of your application.

If you have any further queries regarding this matter, please contact and the second of the second o

Yours faithfully,

Statutory Planner

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Phone: 1300 787 624 Email: mail@cardinia.vic.gov.au Web: cardinia.vic.gov.au

RFI RESPONSES FOR L1 TP868439 V3473 F407, 105 Boundary Drain Road, Koo Wee Rup VIC

RFI dated 2 July 2025, or maybe 1st of July there are 2 dates listed

Item 1 – paid today

Item 2: the use for farming equipment storage

Item 3: elevations updated for colours

Item 4 floor plan updated for concrete floor

Item 5 added in a little driveway for you

Item 6 N/A shouldn't be required, owner attached pictures on the last few pages for you showing theres much less then the previous shed and that didn't need a arborist report

Item 7 done already

Item 8:

Demonstrate how the proposal responds to the Cardinia Western Port Green Wedge vision as detailed at Clause 22.05-1.

Demonstrate how the proposal responds to the precinct vision and future directions / preferred land uses as detailed in Table 1 of this policy.

How the application is consistent with the State and Local Policy Framework including policies on recreation, economic development, tourism and town development.

An application to use land for a tourism use should be accompanied by a written statement which explains how the proposed use responds to a substantial existing or future agricultural use that is not dependent on the success of the tourism venture.

Ensure that an application includes a site analysis and design response, including a landscape character assessment.

RESPONSE:

I acknowledge and support the overarching vision for the Cardinia Western Port Green Wedge, particularly its strong emphasis on maintaining the area's permanent rural character, protecting biodiversity, and supporting sustainable agricultural activity. This vision clearly recognises the importance of balancing rural productivity, environmental values, and limited, well-defined development that supports the region's economic and community needs.

In line with this, the proposed garage structure is intended to serve an operational and functional role that directly supports rural land use within the Green Wedge. The design and location of the structure have been carefully considered to ensure minimal visual and environmental impact, while enhancing the property's ability to function as a productive rural site.

The garage will support the storage and maintenance of equipment used in agricultural or horticultural activities, aligning with the vision's objective of strengthening the area's role as a productive farming district. Importantly, the proposal does not seek to urbanise the land, introduce residential sprawl, or compromise the environmental integrity of the area. Rather, it reflects a small-scale, appropriate investment in infrastructure that contributes to the long-term viability of rural land uses within the Green Wedge.

This proposal is consistent with the intent of the Cardinia Western Port Green Wedge Management Plan by providing practical infrastructure that supports existing and future agricultural activity, without detracting from the area's scenic, ecological or strategic significance.

In this context, we respectfully submit that the garage structure is a reasonable and appropriate addition that supports both the local economic base and the long-term objectives of the Green Wedge policy framework.

Item 8-1 prelim concerns, another shed has already been approved at 3m, refer to T160805

Item 9 no landscaping proposed

Item 10 FFL's updated



