Application for Internal Review of an Infringement



Please complete all sections below to have your infringement reviewed. ONLY ONE Internal Review may be submitted per Infringement Notice, unless related to the same set of circumstances.

Section 1	Applicant Details (the person m	aking th	ne applic	ation)	Please (✓) tick ≀	the rele	evant box				
You are:	are:			on the Other person with consent (must also complete the 'Consent for Internal Review Section' on page 2)					 Authorised Company Representative 				
Surname / Comp	pany Name						£						
First Name / Cor	mpany ACN							/ehicle Re	egistration (if ap	licable)			
									-9.0				
Address of Perso	on / Company							Date of I	Birth				
										_			
						S	State		Postcode				
Email		Phone											
	Infringement Detai		l/ T - l-		:								
□ Animal □ Local Lav	WS	□ Health/Fe		acco	□ Fi □ Pl	re anning			□ Litter □ Building				
Infringemer													
-													
Section 3	Grounds for Appli	```	· · ·	· ·	· · ·	Please (evant box				
	tional Circumstanc scription 1)	es 🛛		ry to Lav cription 2)	V				al Circumst escription 3)	ances			
 Mistaken Identity (see description 4) 			Person Unaware of Fine (see description 5)					Penalty Reminder Notice/Fee Waiver Request (see description 6)					
	I claim that the ab									nood me			
(please write d	lown the full facts in su	pport of your ap	JICALION A	nu allach	any sup	porting evider	nce and a	a separa	të sheet li you	need mo	ne space)		
Section 4 D	Declaration Details												
2006. I declare	hat this is the only Inter e that the information I Inderstand that by mak	have supplied in	this form,	and any a	attachm	ents to this fo	rm, are tr	ue and c	correct to the b	•			
Signature		<u>.</u>					Date						
being collected b for that primary p	nt: This application form h by Council for the purpose purpose unless required by tands that the personal ini	of considering a re v law. If you choos	equest for a e not to pro	n internal re vide this inf	eview of a ormation	n infringement. we will be unat	. The perso	onal infori	mation will be us	ed solely l	by Council		

Exceptional Circumstances 1.

Please provide details of the exceptional circumstances (where you have committed the offence due to unforeseen or unpreventable circumstances, e.g. medical emergencies).

2. **Contrary to Law**

Please provide the reasons why you consider the decision to issue you with an Infringement was unlawful (e.g. the Infringement was not valid).

3. **Special Circumstances**

Special circumstances includes:

- a mental or intellectual disability, disorder, disease or illness
- a serious addiction to drugs, alcohol or volatile substance .
- . homelessness, or
- family violence within the meaning of the Family Violence Protection Act 2008, or
- circumstances that are long term in nature and make it impracticable for the person to pay the infringement penalty or otherwise deal with the infringement notice and do not solely relate to the persons financial circumstances.

You must provide evidence (e.g. letter, report, statement) from one of the following parties to support you application.

- a case worker, case manager or social worker
- a general practitioner, psychiatrist or psychologist, or
- an accredited drug treatment agency.

Evidence (e.g. letter, statement or a report) from practitioner or case work should include the following information:

- the practitioner/case worker's qualification and relationship with you, including the period of engagement
- the nature, severity and duration of your condition or your circumstances:
 - whether you were suffering from the relevant condition or circumstances at the time the offence was committed, a) and
 - report must show that because of your condition/circumstances, you had a significantly reduced capacity to b) understand or control the offending behavior.

The practitioner or agency report must show that because of your condition/situation you could not understand or control constituting the offence.

Mistaken Identity 4.

Please provide an explanation of why you rely on the ground of mistake of identity (including evidence e.g. copy of your driver's licence in support)

5. Person Unaware of Fine

An application made on the ground of 'person unaware' must:

- be made within 14 days of you becoming aware of the infringement notice (You may evidence the date that you became aware of the infringement notice by executing a statutory declaration)
- state the grounds on which the decision should be reviewed, and
- provide your current address for service.

Penalty Reminder Notice Fee Waiver Request 6.

Please provide the reason(s) why you believe the Penalty Reminder Notice Fee should be waived. Note: The original penalty amount is still applicable under this request.

Consent for Internal Review to be completed if another person is acting on your behalf

I, (person named on the infringement)	, of	
		, give my consent to
(name of person making the application o	to	
apply for an internal review on my behalf i	n relation to Infringement Number/s	
Signed: (By person named on infringement) Signed: (Other person with consent)		Date: Date:
Mail: Post the completed and signed application together with copy of any evidence to Cardinia Shire Council	Email: Email a scanned copy of the completed, signed application together with any supporting evidence to	In Person: Drop the completed, signed application together with any supporting evidence to Cardinia Shire Council

PO BOX 7, PAKENHAM VIC 3810

mail@cardinia.vic.gov.au

20 Siding Avenue, OFFICER VIC 3809 9.00am to 4.30pm Monday to Friday