

# Request to amend a current planning permit application

This form is used to request an amendment to an application for a planning permit that has already been lodged with Council, but which has not yet been decided. This form can be used for amendments made before any notice of the application is given (pursuant to sections 50 / 50A of the *Planning and Environment Act 1987*) or after notice is given (section 57A of the Act).

## PERMIT APPLICATION DETAILS

|                      |  |
|----------------------|--|
| Application No.:     |  |
| Address of the Land: |  |

## APPLICANT DETAILS

|               |  |
|---------------|--|
| Name:         |  |
| Organisation: |  |
| Address:      |  |
| Phone:        |  |
| Email:        |  |

## AMENDMENT TYPE

| Under which section of the Act is this amendment being made? (select one)                        |  |
|--|--|
| Section 50 – Amendment to application at request of applicant <b>before</b> notice:              |  |
| Section 50A - Amendment to application at request of responsible authority <b>before</b> notice: |  |
| Section 57A – Amendment to application <b>after</b> notice is given:                             |  |

## AMENDMENT DETAILS

| What is being amended? (select all that apply)                               |                         |                           |
|--|-------------------------|---------------------------|
| What is being applied for  | Plans / other documents | Applicant / owner details |
| Land affected  | Other                   |                           |
| Describe the changes. If you need more space, please attach a separate page. |                         |                           |
|  |                         |                           |
|  |                         |                           |
|  |                         |                           |
|  |                         |                           |

|  |           |            |
|--|-----------|------------|
|  |           |            |
|  |           |            |
|  |           |            |
| <b>Specify the estimated cost of any development for which the permit is required:</b> |           |            |
| Not applicable   | Unchanged | New amount |

## DECLARATION

|  |  |
|--|--|
| I declare that all the information in this request is true and correct and the owner (if not myself) has been notified of this request to amend the application. |  |
| <b>Name:</b>   |  |
| <b>Signature:</b>  |  |
| <b>Date:</b>   |  |

## LODGEMENT

|  |
|--|
| <p>Please submit this form, including all amended plans/documents, to <a href="mailto:mail@cardinia.vic.gov.au">mail@cardinia.vic.gov.au</a></p> <p>You can also make amendments to your application via the Cardinia ePlanning Portal at <a href="https://eplanning.cardinia.vic.gov.au/">https://eplanning.cardinia.vic.gov.au/</a></p> <p>If you have any questions or need help to complete this form, please contact Council's Statutory Planning team on 1300 787 624.</p> |
|--|

## IMPORTANT INFORMATION

|  |
|--|
| <p>It is strongly recommended that before submitting this form, you discuss the proposed amendment with the Council planning officer processing the application.</p> <p>Please give full details of the nature of the proposed amendments and clearly highlight any changes to plans (where applicable). If you do not provide sufficient details or a full description of all the amendments proposed, the application may be delayed.</p> <p>No application fee for s50/s50A requests unless the amendment results in changes to the relevant class of permit fee or introduces new classes of permit fees. The fee for a s57A request is 40% of the relevant class of permit fee, plus any other fees if the amendment results in changes to the relevant class (or classes) of permit fee or introduces new classes of permit fees. Refer to the <i>Planning and Environment (Fees) Regulations 2016</i> for more information.</p> <p>The amendment may result in a request for more under section 54 of the Act and/or the application requiring notification (or re-notification). The costs associated with notification must be covered by the applicant.</p> <p>Council may refuse to amend the application if it considers that the amendment is so substantial that a new application for a permit should be made.</p> <p>Any material submitted with this request, including plans and personal information, will be made available for public viewing, including electronically, and copies may be made for interested parties for the purpose of enabling consideration and review as part of a planning process under the <i>Planning and Environment Act 1987</i>.</p> |
|--|