## **Volunteer training opportunities**

For further information and to register, visit cardinia.vic.gov.au/volunteering

Joining a committee	Everyone brings a unique contribution and it's the diversity of a committee that adds to its success.
Thursday 6 July, 6.30pm - 8.30pm (online)	If you have been looking to join a group or just want to know what committees do and the benefits of being on a committee, this session will help to unpack those questions.
Building community with social media	This session will provide an overview of the most popular social media platforms used in Australia and insights on the best way they can be used effectively.
Thursday 17 August 6.30pm - 8.30pm (hybrid)	This will be most beneficial to organisations new to promoting their organisations through social media channels.
Grant writing workshop	This session is designed to provide the tools, strategies and confidence necessary for writing successful grant applications.
Wednesday 13 September 6.30pm - 8.30pm (hybrid)	Come along to find out what grants are available, where to find them and how to put your best foot forward in applying for them.
Preventing and managing community group conflict	This session will provide participants with the foundations for creating an inclusive and productive group culture.
Wednesday 18 October 6.30pm - 8.30pm (hybrid)	It will help participants to prepare a plan that will help organisations to prevent or mitigate potential conflicts through positive culture, improved communication, good policy.
Understanding financials for committee members	This session will provide guidance on how to read and understand the facts and figures presented in financial reports.
Tuesday 14 November 6.30pm - 8.30pm (hybrid)	It will help equip committee members with knowledge on which they can base major decisions.
Recruiting and inducting volunteers	This session will take the guess work out of finding volunteers and assist groups to use online platforms to help their efforts.
Tuesday 5 December 6.30pm - 8.30pm (hybrid)	The session also steps through the recruitment process and the critical aspect of inducting your volunteers.

Phone: 1300 787 624

Web: www.cardinia.vic.gov.au

