

Checklist 2

Landscape construction documentation



Estate:	Stage
Date:	
Address:	
Developer:	
Landscape Architect/designer	Telephone
Company details	Email

Note: Landscape architect must confirm that landscape construction documents match civil engineering documents and indicate any departures from the approved landscape master plan.

Site Analysis

Item	Applicable/ not applicable	Notes	Initial (LA)	Council
Landscape fees paid (A fee of 0.75% will be charged for plan checking based on estimated construction cost of proposed landscape works)				
Context plan				
North arrow				
Clear and easy to understand legend at A1, A3 and in black and white.				
Noted scale and bar scale				
Text which is legible if resized to A3.				
Extent of works boundary and stage boundary.				
Location of existing services.				
Location of proposed services and service pits				
Existing and Proposed contours and spot levels with proposed grades and falls clearly displayed.				
Drainage pits and pipes, and, if required, the legal point of discharge.				
Definition of all surface treatments and reference to relevant details for all surfaces.				
Set-out plan. If set-out is to be undertaken through coordinates, plans should nominate all critical dimensions including path widths, offsets from roads and other features, dimensions of playing fields etc				
Tree removal and retention plan, with reference to relevant arborist report for definition of tree protection zones and location of tree protection fences				
Plans for future council reserves where these adjoin the proposed works.				

Checklist 2

Landscape construction documentation (cont.)

Site Analysis				
Item	Applicable/ not applicable	Notes	Initial (LA)	Council
Planting schedule with botanical names, height and width at maturity, size at planting, plant code, with sub headings indicating trees, shrubs, ground level species, wetland species and revegetation species				
Table of standard off-sets of street trees from services and other features				
Litter and recycling bin locations and distances to collection point				
Play space plan, showing locations of all equipment, all fall zones and supplier and product number of all equipment.				
Relevant details outlining profiles of all surface treatments, including pavements, lawn areas, planting beds and play space areas. (Note: lawn details to nominate seed mix and not refer to specification; planting bed details to nominate mulch and not refer to specification; reinforced path details to nominate reinforcement and not refer to engineers details)				
Relevant details indicating all interfaces/ junctions between different materials and surface treatments				
Relevant planting details				
Relevant details for all structures, including construction and footing details. All structural details are to be provided, either on landscape plans or as engineers' plans. Reference should not just be made to third party plans.				
Relevant details for all barriers, walls and fences (including tree protection fences). All structural and reinforcement details where appropriate are to be shown and not referred to third party plans.				
Details of all furniture including supplier and product details and fixing details where appropriate.				
Car park locations and car parking space and aisle dimensions.				
Sections (especially where there is a significant change in elevation)				
Elevations (for important entrance points), signage and structures.				
Planting within protected patches of native vegetation or scattered indigenous trees must only consist of indigenous species				