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| SECTION A Person requesting the insurance |
| Given name and surname: Click or tap here to enter text.  Group/organisation/committee Click or tap here to enter text.  Address: Click or tap here to enter text.  Date of Application: Click or tap to enter a date.  Contact Number: Click or tap here to enter text. |
| I hereby make application for General and Products Liability insurance coverage (limit of liability $20,000,000) under Cardinia Shire Council’s Community Liability Policy. I acknowledge that in the event of a claim an excess of $500 is payable to Cardinia Shire Council. |
| **SECTION B** Event details |
| Event Name: Click or tap here to enter text.  Event Date from: Click or tap to enter a date. Event Date to: Click or tap to enter a date.  No of Days: Click or tap here to enter text. |
| What is the nature/type of organisation? Core activities/products/services? |
| **PLEASE TICK IF THE FOLLOWING:**  Is your activity non-profit making Choose an item.  Do you have existing public liability insurance Choose an item.  Will you be involved in any high-risk activity? Choose an item.  Please state in detail the activity:    Is your activity non-profit making Choose an item. Insurance Fee (Premium Payable) is $35.00 incl. GST The cover is for individuals or groups, for non-profit making activities, that do not have existing public liability insurance and is not intended to provide cover for festivals, sporting type activities, rock concerts/performances or hirers involved in a profit making activity where an admission fee is charged. There is no coverage for persons or groups providing child minding or child care services. The policy is subject to a number of terms and conditions. |
| **Office Use Only** Date Received: Click or tap to enter a date. Approved: Choose an item.  Approver Name: Click or tap here to enter text. Has the applicant been notified: Choose an item. |
| **Privacy Statement** Personal information collected by Council is used for municipal purposes as specified in the *Local Government Act 1989*. The personal information will be held securely and used solely by Council for these purposes and/or directly related purposes. Council may disclose this information to other organisations if required or permitted by legislation. The applicant understands that the personal information provided is for the above purpose and that he or she may apply to Council for access to and/or amendment of the information. Requests for access and/or correction should be made to Council's Privacy Officer on 1300 787 624 or [mail@cardinia.vic.gov.au](mailto:mail@cardinia.vic.gov.au) |

***FORWARD THIS APPLICATION TO THE RISK MANAGEMENT OFFICER FOR APPROVAL***