# \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ COMMUNITY ASSET COMMITTEE ANNUAL REPORT

## Introduction

Insert description of the facility and or/ reserve and information on the management of the facility / reserve.

## Achievements

Insert information about the achievements that the Community Asset Committee has met for the last financial year, hiring’s, asset improvements, volunteer work etc. Achievements for the user groups of the facility / reserve in relation to the facility / reserve.

## Future Vision

Describe what the Committee believes the future vision should be for the facility/ reserve (short term and long term)

## Financial Report Summary

Insert a summary of the annual financial report, bank reconciliation and the bank statement.

## Conclusion

A brief summary of the facility / reserve / Community Asset Committees position after the last financial year.