

Application for consent to build outside of building envelope

Applicant details

Name: _____

Postal address: _____

Phone: _____ Mobile: _____ Fax: _____

Email: _____

Proposed development

Property details

Street no: _____ Street name: _____

Suburb: _____ Postcode: _____

Lot no: _____ Plan of subdivision no: _____

Reason for application (why is the development unable to be constructed within the envelope):

Required documents to be submitted

- ☐ Completed and signed application form
- ☐ A current copy (searched within the last 3 months) of the Title “register search statement” along with any registered restrictions, covenants or Agreements, available from www.landata.vic.gov.au
- ☐ Site Plan (with building envelope clearly shown) and elevation plans clearly showing the proposed development outside the envelope.

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Important notice – please read before you sign

- Please allow 30 days for a written response from Council
- The lodgement of this request IS NOT a guarantee of Council support. Council is required to consider the purpose of the building envelope and any impacts your proposal may have.
- Applications will not be processed until payment is received by Council. Please note all fees payable are non-refundable regardless of the outcome of the application.
- A fee applies – refer to our fee schedule at https://www.cardinia.vic.gov.au/downloads/download/2649/planning_permit_and_subdivision_fees

Date: _____ Applicant's signature: _____

Cardinia Shire Council privacy statement

Personal information collected by Council is used for municipal purposes as specified in the *Local Government Act 1989*. The personal information will be held securely and used solely by Council for these purposes and/or directly related purposes. Council may disclose this information to other organisations if required or permitted by legislation. The applicant understands that the personal information provided is for the above purpose and that he or she may apply to Council for access to and/or amendment of the information. Requests for access and/or correction should be made to Council's Privacy Officer on 1300 787 624 or mail@cardinia.vic.gov.au