

Office Use Only:  
Receipt Number: \_\_\_\_\_ Date Paid: \_\_\_\_/\_\_\_\_/\_\_\_\_



# Temporary Community Advertising Signage Application Form

Local Law No.17

**IMPORTANT:** This application is to display signage in Cardinia Shire Council in accordance with the Temporary Community Signage Policy.

Applicant Details (Please Print):

Community Group/Business Name: \_\_\_\_\_

Application Contact Name: \_\_\_\_\_

Mobile: \_\_\_\_\_ and/or Business Phone: \_\_\_\_\_

Postal Address \_\_\_\_\_  
*(for Permit sticker to be sent to – Permit will NOT be issued without this information)*

Suburb: \_\_\_\_\_ Post Code: \_\_\_\_\_

Email Address (Permit will be sent here): \_\_\_\_\_

Event Details

Name of the organisation running the event: \_\_\_\_\_

Name of the event: \_\_\_\_\_

Description of event: \_\_\_\_\_

Dates of Event: Commencement: \_\_\_\_/\_\_\_\_/\_\_\_\_ Completion: \_\_\_\_/\_\_\_\_/\_\_\_\_

Number of Temporary Signs you are applying for: \_\_\_\_\_

Please tick

- |                          |                    |         |
|--------------------------|--------------------|---------|
| <input type="checkbox"/> | 1-3 signs          | \$20.00 |
| <input type="checkbox"/> | Additional 3 signs | \$20.00 |

**NOTE:** Only 1 sign per event can be displayed at each approved location.  
Locations are not guaranteed until Permit is approved. Number each requested location in order of preference and include at least 3 additional locations in case your preferred locations are not available for the dates you have requested.

NUMBER IN ORDER OF PREFERENCE	LOCATION OF SIGN	LOCATION OF SIGN
<b><u>PAKENHAM</u></b>		
<input type="checkbox"/> Location 1:	Pakenham Park, McGregor Rd, Pakenham (opposite Main Street)	<input type="checkbox"/> Location 4: Corner Henry Rd & Cardinia Rd Pakenham Next to Lakeside Sign – On reserve land behind property boundary
<input type="checkbox"/> Location 2:	IYU Recreation Reserve, Henry Rd Pakenham (On IYU land behind property boundary)	<input type="checkbox"/> Location 5: Corner Shearwater Dr & Cardinia Rd Pakenham – On reserve land behind property boundary
<input type="checkbox"/> Location 3:	Corner Lakeside Blvd and Princess Hwy, Pakenham	<input type="checkbox"/> Location 6: Corner Superior Waters and Windermere Blvd – On reserve land behind property boundary
<b><u>BEACONSFIELD</u></b>		
<input type="checkbox"/> Location 7:	O’Neil Recreation Reserve, O’Neil Rd – On reserve land behind property boundary	<input type="checkbox"/> Location 8: Bob Burgess Reserve– On reserve land behind property boundary
<b><u>OFFICER</u></b>		
<input type="checkbox"/> Location 9:	Heatherbrae Recreation Reserve – On reserve land behind footpath (within property boundary)	
<b><u>KOO WEE RUP</u></b>		
<input type="checkbox"/> Location 10:	Cochrane Park – On reserve land behind property boundary	
<b><u>GEMBROOK</u></b>		
<input type="checkbox"/> Location 11:	Gembrook Skate Park - On reserve land behind property boundary	<input type="checkbox"/> Location 12: Gembrook Community Centre – Behind footpath within property boundary
<b><u>COCKATOO</u></b>		
<input type="checkbox"/> Location 13:	Alma Treloar Reserve - Behind footpath within property boundary	<input type="checkbox"/> Location 15: Mountain Road Recreation Reserve – Within property boundary
<input type="checkbox"/> Location 14:	Alma Treloar Reserve Tennis Club/Bowls Club - Behind footpath within property boundary	
<b><u>AVONSLEIGH/EMERALD</u></b>		
<input type="checkbox"/> Location 16:	Avonsleigh Common Area – Signs must be parallel with path	<input type="checkbox"/> Location 18: Puffing Billy Park – Must be parallel and behind footpath
<input type="checkbox"/> Location 17:	Worrell Reserve Car Park	

**Payment:**

If lodging you application online, payment can be made via the website. Alternatively:

Hardcopy or email applications can be sent to:

Post	Compliance Services team Cardinia Shire Council PO Box 7 Pakenham VIC 3810
Email	<a href="mailto:mail@cardinia.vic.gov.au">mail@cardinia.vic.gov.au</a>
In person	Cardinia Shire Council 20 Siding Avenue, Officer

Check or Money Order submitted with application.  
Cheques or Money Orders should be made payable to Cardinia Shire Council.

Credit Card  
To pay by credit card please tick the box and a Customer Service Officer will contact you for payment over the phone.

Payment is required before an application is processed.

**Disclaimer:**

I warrant that the above information is true and correct. I confirm that I have read, understand and accept Council's Temporary Community Advertising Signage Policy, Footpath Trading Code 2009 and I hereby undertake to comply with requirements of Cardinia Shire Council's Local Laws in relation to public safety and amenity in public places and any special conditions as required by an Authorised Officer of Council.

I agree to abide by all terms and conditions specified in the permit. I understand that my permit may be revoked and fines issued for any contraventions.

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

I have attached a copy/proof of current \$20 million Public Liability Insurance.